Cecilia

Cecilia.360105@2freemail.com

**CAREER OVERVIEW**

A qualified teacher with over 25 years of teaching experience; I am trained in General ScienceEducation and English. My willingness to take on new roles has given variety to my career - teaching nursery, kindergarten, elementary, secondaryand university level courses.I have taughtScience, Social Studies, Literacy, Math, Physical Educationand Values Education.

Drawing on my Master of Educational Management,I worked for the university’s human resource department,and organized special programs that provided services to the community and enhanced student learning outside the classroom.

 To be able to work in a progressive and dynamic organization that provides ample opportunities for learning and growth in a challenging and innovative environment that would develop and contribute constructively towards the goals of the organization and excel my professional skills.

**KEY STRENGTHS**

* Special Needs and literacy intervention students.
* Multi-disciplinary teacher, skilled in science and lab work.
* Creative lesson planning, organisation and material preparation.
* Collaborative teamwork.
* Experienced in education, special programs and office administration.

**CAREER HISTORY**

October 2015-October 2017 Grade 1 English, Science and Math Teacher

 Oman Pioneers (PV'T) School

 \* Prepare lessons for grade 1 students.

 \* Teach English, Math and Science subjects using the Cambridge University

 Curriculum.

 \* Assess, check and records the worksheets, activity of grade 1 students

2014 November-9 July 2015 **Science Lab Technician***Pristine Private School*

* Prepared materials and assisted the teacher in science investigations.
* Followedhealth and safety procedures for the safekeeping of students, equipment and hazardous material.

2014 – 2003 **College Instructor/Human Resource Manager***University of Cabuyao*

* College of Arts and Sciences Instructor of Filipino history;The National Service Training Program in crisis response, service and civic duty; Psychology, Sociology, Biology, Physics and Physical Education.
* Coordinator/Instructor for the Literacy Training Program, training college students to deliver a literacy education program to remote access and underprivileged children.
* Coordinator for the Citizen Welfare Program, a crisis response and monthly feeding program for underprivileged families.
* Networked with external industries and helped students find on-the-job training and work placement opportunities.

2003-2001 **High School Teacher***Our Lady of Assumption College*

* High School Teacher ofGeneral Science, Biology, Chemistry, Physics,
* Values and Livelihood Education: Years 7 to 10.
* Homeroom Teacher attending student and parent concerns: yr 8.

2001-1999 **Elementary Teacher***Kapayapaan Ville Academy*

* Generalist Elementary Teacherin Science, Mathematics, English, Social Studies and Filipino: Grade 2 & 3 multi-grade class.
* Homeroom Teacher attending student and parent concerns: Grade 2.

1999-1998 **Elementary Teacher/Nursery Teacher***Marsville Academy*

* Nursery Teacher responsible for the care and education of small children in a nurturing and play-based environment.
* Elementary Subject Teacher of Social Studies and Science.

1998-1997 **High School Teacher/Elementary teacher***Augustinian School of Cabuyao*

* High School Teacher of Biology and General Science: Years 7 & 8.
* Homeroom Teacher,teaching values education and dealing with student and parent concerns:Year 8.
* Elementary Subject Teacher for English Language & Reading and Filipino: Grade 3.

1995-1993 **Kindergarten Teacher***Mabitac Elementary School*

* Prepared children for formal schooling using a child-centred curriculum.
* Maximised the scarce learning and play materials in a creative and resourceful way.

1989-1989 **High School Teacher***Upland Elementary School*

* Substitute teacher for High School Biology and Chemistry: Years 7 to 9.

**EDUCATION & TRAINING**

2009– INCOMPLETE **Laguna State Polytechnic University**

Ph.D in Education(24 units completed)

2005 – 2006 **Laguna State Polytechnic University**

Master of Arts in Educational Management

1997 - 1998 **Laguna State Polytechnic University**

Bachelor of Science and Secondary Education

(21 units for professional teaching qualification)

1983 – 1987 **Thomas Claudio Memorial College**

Bachelor of Arts major in English and General Science.

**PROFESSIONALDEVELOPMENT**

March 26th – April 12th 2014Early Childhood Training – British Orchard Nursery, Abu Dhabi.

May 2008 Understanding Special Needs Children and Caring for their Needs.

April 2008 – May 2008 Beginners Spanish Course (Curso 1 del NIVAL INITIAL de Espanol)

**INTERESTS& SKILLS**

Coaching Baton & Dance Spanish Language

 Volleyball, Basketball English and Filipino fluency

Cooking & Crafts

**REFEREES**

References available upon request.