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**Fel**

**Fel.360251@2freemail.com**

**WORK EXPERIENCE**

**I have been working for 5 years**

* 1.Position: **IT ADMINISTRATOR**

Duration: April2016 –February 2017

Company: **Challenger Rent a Car & Limousine**

Industry: Automotive /Vehicle

Location: Doha Qatar

Department: INFORMATION TECHNOLOGY

Job Description:

* Perform regular security monitoring to identify any possible intrusions.
* Computer Hardware/Software Installation
* Configuration and troubleshooting of IT peripherals.
* Create, change, and delete user accounts per request
* Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups.
* Printer installation and troubleshooting
* Design and maintain needed hardware and software for the computer network in the company.
* Troubleshoot and fix network errors and provides technical support to end-users
* High level technical analysts with a specialty in Local Area Networks (LANs) or Wide Area Networks (WANs)
* 2. Position: **INFORMATION TECHNOLOGY ASSISTANT**

Duration: April 2012 – June 2015

 Company: **Benison Group of Companies /Abenson Inc.**

 Industry: Retail / Merchandise

 Location: Metro Manila, Philippines

 Department: INFORMATION TECHNOLOGY

Job Description:

* Assessment of POS Computer, Conduct Inventory of all IT equipment (HW&SW)
* Computer Hardware/Software Installation, configuration and troubleshooting of IT equipment.
* Perform Printer Installation and Troubleshooting
* Design and maintain needed hardware and software for the computer network in the company.
* Evaluates system potential by testing compatibility of new programs with existing programs.
* Prepares reference for users by writing operating instructions.

**Technical Support Specialist Skills and Qualifications:**

Problem Solving, Presenting Technical Information, Process Improvement, Software Maintenance, Software Testing, Network Design and Implementation, Load Balancing and Scalability, Vendor Relationships, Software Performance Tuning, Network Performance Tuning, Database Performance Tuning.

**PERSONAL DATA**

AGE: 28

 Date of Birth: November 23, 1988

 Gender: Male

 Civil Status: Single

 Height: 172.72

 Nationality: Filipino

 Religion: Christianity – Roman Catholic

**EDUCATION**

**Highest Education**

 Education Level: Bachelor’s / College Degree

 Education Field: Computer Science / Information Technology

 Course: Bachelor of Science in Information Technology

 Date: June 2007 – Oct 2011

**TRAININGS/SEMINARS**

Date Topic/Course Title

April 23-25, 2014 Samsung Smart Hotel Solutions Training and Seminar

 (Samsung Company)

Address: Hanjin Building, University Parkway, North Bonifacio,Global City, 1128 38th St, Taguig

Sept 16, 2009 - Right Rail Transit Authority Depot Tour Seminar

Santolan Station Compound (LRT-A)

 University Parkway, North Bonifacio, Global City, 1128

 38thSt.Taguig

 - National Computer Center (NCC) Tour Seminar

 C.P. Garcia Ave, Quezon City

Oct 29, 2008 PC Assembly, Hardware and Software

 Troubleshooting/Repair and Data Recovery with OJT

 (Slow Track)