**JASPREET**

 **JASPREET.360319@2freemail.com**

**CAREER OBJECTIVE**

➢ To pursue a dynamic and challenging career with an organization of repute, this gives value addition to the organization as well as offers opportunity to enhance professional skills while getting a high level of satisfaction and recognition.

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|  |  |  | **ACADEMIC & PROFESSIONAL QUALIFICATIONS** |
|  |  | **Professional Qualification** |
|  |  | **Chartered Accountancy:-** |
|  | ➢ | CA | - In May – 2014 |
|  | ➢ | DISA | - In May - 2016 |
|  |  | **Academic Qualification** |
| ➢ | B.Com | - GNDU 2009 With 72.50% marks |
| ➢ | SSCE (12th) | - PSEB Board in 2006 in Commerce with 75% Marks |
| ➢ | SSC(10th) | - PSEB Board in 2004 With 83% marks |

**WORK EXPERIENCE**

**Articleship training details:-**

**Worked with**: V.M Arora & Associates

**Period**:Feb2011 - Feb 2014

**Major assignments worked upon include:**

1. ***AUDITS:*** The assignments include review of business operation, financial and accounting information and then reporting the findings.
2. ***FINANCIAL ASPECTS :***
	* Financial Risk and Profitability Management.
	* Ratio Analysis to ascertain the liquidity and profitability of the Company.

***RESPONSIBILITES INCLUDES:***

* Preparing audit programs in consultation with client.
* Analysis of draft financial statements including notes to accounts.
* Physical stock take and valuation as on the year end in accordance with Accounting Standard issued by ICAI.
* Preparation of TDS, Service Tax and Income Tax Returns.
* Preparing project reports.

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|  |  | **COMPUTER PROFICIENCY** |
|  |  |  |
| ➢ | Operating system | MS Windows |
| ➢ Office suit | Working knowledge of MS word, MS excel & Power Point |
| ➢ Accounting Package | Visual Catpro, Tally and other tax Softwares |

➢ Familiar with Internet Operations.

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|  |  |  | **PERSONAL INFORMATION** |
|  | **Date of Birth** | **:** | **11th July 1989** |
|  |  |  |  |
|  |  |  |  |
|  | **Marital Status** | **:** | **Married** |
|  | **Passport** | **:** | **Valid** |
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**DECLARATION**

I hereby declare that the facts given in resume are correct to best of my knowledge and belief.