**RESUME**

**NASIR**

**NASIR.360380@2freemail.com**

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**Objective:**

 To be an effective risk and challenges with constant learning opportunities scope of sharing knowledge thereby contributing to the growth of the organization and self.

**Academic Profiles:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.no** | **Course** | **College/ Institution** | **University/ Board** | **Year of passing** |
| 1. | SSLC | Islamiah Boys Hr. Sec. School, Vaniyambadi. | State board | 2000-2001 |
| 2. | HSC | Islamiah Boys Hr. Sec. School, Vaniyambadi. | State board | 2001-2003 |
| 3. | B.C.S | Islamiah College, Vaniyambadi. | Thiruvallur University | 2003-2006 |

**WORK EXPERIENCE:**

**Southern Mercantile Services,**

**J.S.Shipping Services,** (Custom House Agent- Customs clearance and forwarding) – Chennai

5years of experience in Shipping Logistics & Export Operation

* Attending CFS for EXPORT & IMPORT Clearances,
* Daily Assessment Export Documents at Customs,
* Applying form 13, EP Copy
* Making Booking with liner’s, INTRA SI filing,
* Preparing DSR report,
* Transport movements / Arrangements (Air & Sea)

1 year Experience in **B.M. Leather** in Vaniyambadi as maintaining the Account Executive.

2 years Experience in **Muskan Enterprises** as Maintaining the Stock.

**ADDITIONAL QUALIFICATION:**

* Diploma in Computer Application( Ms-word, Ms- Excel, PowerPoint)

**Strengths:**

* Dedication & Determination towards the work assigned.
* Effective Decision-making.
* Excellent presentation and Communication skill
* Very hard working and confident person
* Commitment to work
* Self motivated and easily adapted to any new kind of environment
* Passion to perform
* Excellent interpersonal skills

**Personal Details:**

 **Date of Birth**  : 29.07.1984

 **Gender**  : Male

 **Status**  : Married

 **Nationality** : Indian

 **Languages Known** : English, Tamil, Urdu & Hindi.

 **DECLARATION**

I hereby declare that all the above given details are true to the best of my knowledge.

Signature