**KOLEDOYE**

***Email:*** **koledoye.360391@2freemail.com**

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| **OBJECTIVE** |

* To pursue professionalism using analytical skills with undiluted passion for excellence through maintaining organizational corporate policies, values and goals that will improve her operations.
* To use my skills, experiences, creative mind in providing a world class-solution that will facilitate the accomplishment of my organization’s corporate goals and advancement.

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| **PERSONAL BIODATA** |

Sex: Male

Date of Birth: 14th March, 1984

State of Origin: Ondo

Marital Status: Single

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| **EDUCATION** |

**2017** College of Supply Chain Management Nigeria

**Qualification: (**PGD.) Logistics and Supply Chain Management

**2009** Centre International de Recherche et d’étude

des Langues (CIREL) Village du Bénin, Lomé, Togo.

**Qualification:** Diploma (French).

**2007** University of Ado-Ekiti, Ekiti state.

**Qualification:** B.sc (zoology).

**Grade:** Second Class Lower Division

1. Government College Ibadan, Oyo-State.

**Qualification:** Senior Secondary School Certificate (WAEC and NECO).

**1994**  Sacred heart Primary School, Ibadan, Oyo-State.

**Qualification:** Primary School Leaving Certificate.

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| **PROFESSIONAL BODY** |

Associate Member, Chattered Institute of Supply Chain Management, U.S.A.

Associate Member, Chattered Institute of Warehousing and Material Management, Nigeria.

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| **OTHER CERTIFICATES** |

**2017:** Logistics for Health Commodities, Global Health eLearning Centre.

 **2011:** Logistics certificate course, Global Health eLearning Center.

**2010:** Youth Reproductive Health certificate course, Global Health eLearning Center.

**2009:** HIV/AIDS Basics certificate course, Global Health eLearning Center.

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| **WORK EXPERIENCE** |

 **Establishment:** Huiton Hawk Global Trading Limited, Aco Estate, Airport

Road, Abuja.

 **Position:** Logistic Manager

**Responsibilities:**

* + - * Supervising transportation of cargoes from the warehouse to point of shipment.
			* Handling of freight
			* Inventory Management
			* Processing of Bill-of-Lading

**Date:** 2015-2017

**Establishment:** Osychris group of industries, Lome, Togo

**Position:** Logistics Officer

**Date:** 2013-2014

**Responsibilities:**

* + - * Supervising office supplies from warehouse to the point of delivery
* Collating and reconciling off-taker’s payment plans

 **Establishment:** Ets Golden ventures ltd, Lomé-Togo Subsidiary, Delivery

 Network ltd, Lagos, Nigeria

**Position:** Logistics officer

**Date:** 2010-2012

**Responsibilities:**

* Organise and manage cargo shipments
* Monitoring cargo scaling and scanning process at the airports
* Documentation of Air way bills

**Establishment:** Jeunes Missionnaires d’Aide Humanitaire, Lomé-Togo

**Position:** Volunteer

**Date:** 2009

**Responsibilities:**

* Assist in Project planning and outreach programmes to secondary schools and tertiary institutions
* Organizing seminars on HIV /AIDS preventions

**Establishment:** Focal girls’ primary school, Zamfara State (NYSC)

**Position:** H.O.D Health Education

**Date**  2008 - 2009

**Responsibilities:**

* Planning effective lessons for pupils and students
* Preparing resources which have clear teaching aims, objectives and learning outcomes.

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| **SPECIAL ATTRIBUTES** |

* Ability to work with minimal supervision.
* Proficient in English and French Languages
* Fast Learner, Good Communication and Interpersonal Skills
* Good facilitating skill
* Excellent use of Microsoft word
* Good team player
* Highly organised and able to work well under pressure

**Hobbies:** Organizing, Researching, Travelling and Meeting People