|  |
| --- |
| IRFAN Irfan.360983@2freemail.com  |

|  |  |
| --- | --- |
| Objective | Looking for a challenging role of medical coder where my skills and knowledge can be utilized to the fullest and can be able to serve the organization, goals and mission.  |
| Summary | * Knowledge in outpatient (Outpatient surgery, Emergency and observation areas, Office visits, Ancillary, assigning 1995 and 1997 E/M levels, etc) and Inpatient (acute and long term care) coding.
* Skilled in classifying medical data from patient records/charts used for insurance statistics information.
* Knowledge of medical terminology and the various medical specialties as required in areas of responsibility.
* Detail oriented and quality focused professionally trained in Billing and Coding.
* Successful track record of handling complicated assignments and administrative and clerical task.
* Time Management, Organization, Attention to Detail, Quality Focus, Professionalism, Productivity, Thoroughness, Coordination, Deadline-Oriented, Internal Communication, Reporting Skills.
* Dedicated to maintaining strict patient confidentiality.
* Typing skills of 60 wpm.
 |
| Experience | Medical Coder, Omega Healthcare and Management Pvt. Ltd.Chennai, TN, India — April 2012- June 2016Roles and Responsibilities:* Perform Uniform coding with ICD-9-CM/ICD-10-CM and CPT-4 codes which satisfied internal and external, requirements and consistent with the medical record.
* Accurately coded diagnoses, procedures and services using ICD-9 and CPT
* Possess expertise in the ICD 9 and 10 CM and CPT coding systems, STAR, WEBSTRAT, CITRIX, SHADES, and 3 M software.
* Remain informed about the new developments in medical coding terminology, process, styles, and practices by constantly upgrading my knowledge base.
* Produce quality work in a fast-paced environment, meeting deadlines as well as client's expectations for quality. Collected demographic data and recorded appropriately.
* Skilled in classifying medical data from patient records/charts used for insurance statistics information.

Medical Coder, Premier Health CareAbu Dhabi, UAE— August 2016-February 2017Roles and Responsibilities:* Assigning diagnostic and procedural codes to Outpatient records using ICD-9-CM, ICD-10CM and CPT/HCPCS in accordance with the coding guidelines
* Reviewing medical records and assigning accurate codes for diagnoses and procedures
* Assigning CPT and ICD codes for Preauthorization
* Assigning diagnostic and procedural codes to Outpatient records
* Preparing, sending and updating status of pending approvals for out-patient
* Entering E-claims on electronic billing systems, including submission, resubmission, and denial management
 |
| Education | Periyar University, SalemB. Com (General) — First Class.Intermediate CEC, Pragathi Junior College— First Class. SSC from Sarada High School— First Class. |
| Training | Taken coaching/training for Medical billing and Coding from MEDESUN HEALTHCARE SOLUTIONS (An ISO 9001:2008 Certified Company) Approved Training Institute from AHIMA-USA) – Hyderabad – India. |
| Certifications | CPC-H (COC) and Certified ICD - 10 - CM Coder from American Association of Professional Coder. Member ID-01384205 |
| Skills |

|  |  |  |
| --- | --- | --- |
| **Skill Name** | **Skill Level** | **Last Used/Experience** |
| CPT Coding | Expert | Currently used/5 years |
| ICD-9/10-CM | Expert | Currently used/5 years |
| HAAD Regulations | Expert | Currently used/0.5 years |
| Insurance Reimbursement/ Collections | Expert | Currently used/5 years |
| Hospital Information Systems | Expert | Currently used/5 years |
| Current HIM Technologies | Expert | Currently used/5 years |

 |
| References | Available upon request  |