**CURRICULUM VITAE**

Name :  **GIREESH**

**Gireesh.361382@2freemail.com**

Experience : **Total 23 Years experience – 07 years in UAE**

1. : Working with M/s. AT Group of Companies, Ajman,

UAE as a “MANAGER” from 2010.

* Job involves overall in-charge of Accounts Office,

 Handling all company’s financial control including

Accounts supervision of a group of companies which comes 5 organizations.

* Preparation of all Financial and Accounts matters for the company and Managing the staffs of with a strength of 70 staffs.

2. **Working with M/s. AVIS RENT A CAR, Cochin India As a “BRANCH HEAD” from 1998 to 2010.**

* Handling day to day operations, liaising with all staffs in the branch of approx. 40 employees.
* Was overlooking the Accounts department and cross-checking the finance and accounts matters.
* Liaise with Internal Auditors and regular clients and customers.
* Guidance and advising the Sales Executive in order to increase the Sales and interacting with Clients as and when required.

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3. Worked with M/s. “EMMLIBAS PRIVATE LIMITED(Garment Exporter), New Delhi, India as an “ACCOUNTANT”.

* Was handling all account matters of the company and preparing the accounts works up to finalization of accounts, tallying company accounts and submitting Auditors for further steps.

**PERSONAL DETAILS:**

Date of Birth : 05th Oct. 1968

Nationality : Indian

License : Holder of Indian Driving License.

The above information submitted were true to best of my knowledge

Place : Ajman, UAE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : 15 MAY 2017 Signature of Applicant