****[**361386@gulfjobseekers.com**](mailto:361386@gulfjobseekers.com)

**SUMMARY**

Competent and knowledgeable Bachelor with Masters in Petroleum technology: with extensive experience in production and dispatching extents.

**PROFESSIONAL ACADEMIC QUALIFICATIONS**

**Masters in Petroleum Technology (With Units)**

Karachi University, Pakistan, 2016

**Bachelor of Science in Physics – Karachi University, Karachi, 2015**

### **Intermediate –Pre Engineering–Karachi Board of Intermediate and Secondary Education**

Government National College, Karachi, **2013**

**Matriculation - Science–Karachi Board of Intermediate and Secondary Education**

ASFPublic School, Karachi, **2009**

**WORK EXPERIENCE.**

**Al Falah Ready Mix Factory L.L.C**: Working as a Batch Plant Operator.

**Year: Present.**

**Duties and Responsibilities:**

* Responsible for all activities to the safe and efficient productions of concrete batch plant.
* Verifications of materials, along with managing controls to weigh and mix aggregates, cement and water
* Coordinates to material controller regarding the stocks of materials.
* Oversee all plants operations
* Coordinate daily paper works with production engineer, dispatcher, material controller, maintenance and quality control departments.
* Checking of plant prior to start production.
* Coordinating to quality control engineer prior to production and delivery to ensure to meet 100% quality requirements.
* Making sure that the mix designs encoded on plants are based on the approved mix designs and within approved limits and tolerances.
* Coordinating with site engineer for the interval of delivery.
* Controlling of shovel operators for feeding materials on aggregates hoppers.

**Liva Ready Mix:** Working Experience as a plant operator with the acting charge of plant manager.

**Year: 2016**

**Duties and Responsibilities:**

* Function as a first line in charge overseeing plant employees and drivers in production and delivery
* Ensure a safe workplace is maintained, following company policies and OSHA guidelines, by conducting and documenting appropriate training requirements for all employees
* Coordinates with owner regarding daily activities.
* Ensure that all products produced meet or exceed customers’ expectations regarding quality and service
* Make sure all materials needed are available.
* Taking orders from customers.
* Managing production process; pump deployment and mixer intervals.
* Coordinates with account department regarding LPOs and payments prior to delivery.
* Control and minimize plant costs while providing a consistent quality product

**Business City Ready Mix: Working Experience as a Plant Supervisor**

**Year: 2014 - 2016**

**Duties and Responsibilities:** **Responsibilities Include:**

• Providing leadership to achieve internal and external compliance requirements and ensures projects are completed correctly and on time.

• Managing daily and weekly reports and paperwork to ensure projects are within or exceeds the profitable operations model.

• Ensuring the crew is meeting the company defined quality and safety standards .

• Fields and manages crew to respond to crisis issues, such as, outages, malfunctions, etc. in a timely manner.

• Mentors and assist staff members with their career advancement by providing training and mentorship guidance.

• Manages the Superintendent and Construction Crew Supervisor by contributing information and suggestions to better assist them with being productive and successful in their jobs.

• Organizes the crew’s work that is to be done on a daily basis. Reviews the work done on projects ensuring project accuracy and quality.

• Communicates and provides updates to the Area Manager daily.

• Performs other related duties as assigned or requested.

**CERTIFICATIONS AND COURSES**

* Mobile Hardware and Software; **2015**
* Computer Hardware and Software; **2012**
* Microsoft Office; **2012**

**PROFESSIONAL & PERSONAL SKILLS**

* Proficiency in Microsoft Office
* Mobile and Computer Repairs
* Mobile and Computer programming and installation
* Active listener thus giving full attention to the implications of information for problem solving
* Ability to work for long hours under pressure with deadlines and without close supervision
* System analysis and system evaluation
* Proper management of projects and resources
* Business Intelligence
* Team worker
* Negotiating & Solution Development
* Multi-tasking
* Consulting
* Problem Solving
* Creative Thinking
* Business awareness
* Passionate and Enthusiastic
* Quick learner and adaptable
* Capable of working in a dynamic and fast‐paced environment.
* Proactive with superior
* Oral and written communication and interpersonal skills.

**HONORS / AWARDS**

**Best captain (Cricket)**

August 2015

Best Captaincy award in Inter-Departmental Cricket Tournament (UOK)

**Best Photographer (KUBF)**

February 2013, 14, 15

Continuously awarded as the Best photography in campus official events

**Best Editor (Akbar e Jamia)**

February 2015

Awarded as a best students Newspaper Editor for providing accurate and authentic knowledge.

**Best Organizer (Pioneer Festival)**

August 2015

Continuously awarded as a best Organizer for organizing helpful events for students and Teachers.

**GROUPS**

**House Captain**

January 2006 to January 2008

Was the Captain of Liaquat house consisting five hundred students.

**Mystery Machine**

June 2014 to August 2016

Was the creative member of a Car modifying and racing group.

**Study Aid Project**

December 2013 to August 2016

Vice president of the student’s welfare society.

**EXTRACIRRICULAR ACTIVITIES / INTERESTS**

* Music
* Movies
* Books Reading
* Sports

### Travelling

### Social Media

### Volunteering

## Writing and Technical Training

## **Peer Mentoring**

* **Photography**

## Managing People and Events

**LANGUAGES**

* Punjabi- Mother tongue
* English- Fluent
* Urdu-Fluent
* Arabic – Basic
* Pushto- Basic

**REFERENCE**

Will be furnished on demand.