Inssaf

Inssaf.361607@2freemail.com

**EDUCATION**

**BSc International Politics** 09/2015- Current

City University London,

* Expected Grade: First Class Honours
* Includes, Security Studies, International Political Economy and Religion and Politics

**‘A’ Levels**

William Morris Sixth Form, 09/2013- 07/2015

* A levels English (C), Media (A\*), Sociology (B) A level Arabic (C)

**GCSE’s**  09/2008- 07/2013

Holland Park School,

* 6 GCSE's A\*- C
* English Lit (B), English Lang (B)

**RELEVANT EXPERIENCE**

**E- Guardian: Young Reporter Scheme** 09/2014- 05/2015

* Published a new article of my choice every month, included 8 different articles.
* Used creative thinking and writing in order to avoid being repetitive
* Interviewed members of the public in order to help strengthen my argument
* Received a Young Reporter certificate at the end of the scheme
* Nominated for the Young Reporter Awards

**Creation of ‘Middle Eastern Cuisine’ Magazine**

* Designed my own niche magazine from scratch, with only a budget of £30
* All photographic images were original taken by myself
* Consisted of 12 pages, including the front and back cover
* Awarded the best print award 2015, receiving more than 80% of votes from students and staff members.

**Student Representative: SASS** 09/2015- Current

* Elected to become student representative, receiving over 70% of votes from staff members and students.
* Improved various issues based on student feedback
* Attended meetings to negotiate the changes which needed to be made
* Attended training to help us better our role as a representative

**Minority Development & Advocacy Internship** 09/2016- 12/2016

* Included admin work; using MS Word, Excel and PowerPoint
* Answered the phone to help client with any issues
* Work shadowed others in order to get a first hand account of different cases
* Attended court cases to see the outcome of various cases

**Volunteering**

Detention Action, 01/2015- 07/2015

* Contacted the detainee over the phone and arrange a visit at least once a week
* Completed a feedback sheet after every visit.
* Reported immediately to my supervisor if a detainee has been transferred to another centre or if they are in serious risk of self-harm.

**LANGUAGES AND IT KNOWLEDGE**

* English and Arabic: Native speaker.
* Very good knowledge of MS Office, Excel, Access, Illustrator, Photoshop, Adobe Premiere Pro, InDesign and Word Press.

**AWARDS AND INTERESTS**

* Became a City Buddy 09/2016- Current

 Mentoring and guiding First Year Students: 2016- Current

* Professional Mentoring Scheme 12/2016- Current

Building a relationship with someone, who has experience in the career path I wish to peruse

* Taekwondo: Member of Taekwondo Tigers