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**OMAR**

**OMAR.361879@2freemail.com** **Information Security Specialist**

Progressive and trusted, CCNA and MCSA certified IT advisor with rapid career progression and record of over 8 years of UAE work experience committed to ensure the highest level of client service, data integrity, system security, implementing ISO 27001, smooth running of ICT system, establishing new department and availability of projects in on schedule and within budget. Adept at managing priorities and producing cost effective results under tight deadline pressure in fast paced, high-performance, mission critical setting.. Recognizedfor expertise in server, database and application administration and maintenance, change management; data conversions and upgrades, troubleshooting and testing, quality client service and support, training, vendor relations, end user and technology life cycle support. Bilingual in English and Arabic.

**STRENGTHS**


### IT Governance Project Management Business Continuity IT Centralization

### Decision Making Process Improvement Info Security Management Planning & Budgeting

### Strategic Planning GAP Analysis Managing ISMS policies IT Risk & Compliance

### Business Impact Analysis Analytical & Interpersonal Skills Risk Assessment & Treatment Business Intelligence

**SELECTED ACCOMPLISHMENTS AND SYNOPSIS**

* Successfully restructured the network and established IT Governance & Compliance framework for DAS Projects, Dubai as per standard set by ISO 27001
* Possess a sound knowledge of data management principles and methodologies such as data quality, data governance and master data management and the application of those skills at an enterprise level
* Strategic planning assisted in establishing necessary IT controls and process for implementing the standards for DAS Projects necessary to alleviate risks
* Define to all levels of the organization the purpose of an Information Security Management System (ISMS) and explained the processes involved in establishing, implementing, operating and monitoring, reviewing and improving an ISMS as defined in ISO 27001 at DAS Projects
* Single handedly established the entire department from ground zero and approved all the software and hotel application based on the operator standard for 5-star Luxury hotel
* Proficient in setting and monitoring key performance indicators (KPI) used to measure performance of identified projects and then measure performance with these KPIs
* Implemented the ISO 27001 aligning with ISO 22301 Business continuity to protect the availability of the information and prepared Disaster Recovery Plan and ICT continuity
* Played a vital role in preparation of all external Information Security audits at DAS Projects, Dubai
* Demonstrated success in LAN and WAN administration, DHCP, DNS, Active Directory Service, TCP/IP, Troubleshoot, Structured cabling, Proxy server, Cisco Router and switches, Firewalls, VPN, Wi-Fi Networks, CCTV Networks, Telecom Networks (PABX and EPABX)
* Design and maintain all IT processes according to operation policies through standardization of methods
* Use 3 quoted method for purchase of IT goods in best price without compromising the quality and standards

**OCCUPATIONAL CONTOUR**

**Information Security Specialist** **Nov 2010 – Present**

**8 Direct Reports | Improvement in Infrastructure, Cost Controls and Team Morale**

***DAS PROJECTS / Dubai, UAE***

Reporting to CEO, challenged to develop policies for the IT department based on risk assessment of DAS Projects, a turnkey 5-star Luxury Hotel located on Palm Jumeirah. Ensure its adherence to standards and alignment with Corporate and Business Process Excellence needs. Provide technology infrastructure services, review all shop drawing related to IT, and Business solutions to users of Company.

* Establish framework for process governance and compliance. process standards, measurements and compliance monitoring

**Snapshots of Highlighted Success**

* Developed and managed an information security governance program and related documentation closely aligned with the ISO 27001 security management standards
* implemented the ISO 27001 aligning with Business continuity ISO 22301
* Direct and educate team members on implementation of ISMS and assign the responsibilities
* Setup the entire IT department in the hotel, cost and installation all the hotel applications software (Windows Server 2012r2, Opera, Micros, Vingcard, Sun System and Spa Concept)
* Responsible for designing, creating, maintaining information security policies, standards, procedures and guidelines
* Manage Exchange Server and Active Directory. Maximize network performance by monitoring the systems
* Conduct IT Risk assessments of projects and process and provide recommendations and reports to Top Management
* Coordinate with the hotel operator, based in Hung Kong, and connected network to their routers to share document & drawings
* Collaborate with the hotel operator on all IT requirements. Investigate and report software problems to the vendors and corporate office. Configuration of routing & switching (Cisco, Linksys & ALcatel)
* Assigned a budget of AED 10 million to manage required equipment PCs, Printers, POS system, software, AV system, Micros System, Credit card Machines, Telephones to the guest rooms and all corridors and all area in the hotel, TVs and all the IT equipment
* Approve appropriate methods for the protection of mobile devices, computer networks and other communication channels

**Network Engineer (Microsoft Certified)**  **Jan 2008 – Dec 2010**

Assisted in implementation of successful & proven management methodologies, techniques & processes

*STOCK TV, Dubai UAE*

Recruited to design, manage, maintain, upgrade, configuration, validation and testing of network. Responsible of all the installation of Windows server and clients computers approximately 50 PC assigning the permission and policies to the computer users

* Monitored the network through a program named “PC anywhere” for STOCK TV, related to the financial market of GCC, Jordan and Egypt with branch in Bahrain
* Maximized network performance by monitoring performance, troubleshooting network problems and outages, scheduling upgrades and collaborating with network architects on network optimization
* Secured network system by establishing and enforcing policies and defining and monitoring access
* Assist in maintaining documentation of infrastructure procedures, operation instructions, user manual, quality assurance program & IT standards

**MEMBERSHIP AND AFFILIATION**



* Rotaract Cosmopolitan Dubai
* Community Service Director

**TRAINING AND DEVELOPMENT**



* Personality Assessment and Improving Interpersonal Relationship
* Development Business skills
* Planning and Organizing Skills

**EDUCATION AND CREDENTIAL**

**Masters,** Business Administration (Major in IT) **Pursuing**

*American university in the Emirates (AUE), UAE****Thesis****: The Threat of Exposed Information System on Business Continuity.*

**Bachelors,** Arts **2006**

*Al Turath University College, Baghdad, Iraq*

**Diploma,** Network Engineering

**Certification,** ISO/IEC 27001 Certified (ISMS) Lead Implementer

**Certification,** MCSE **(**Microsoft Certified System Engineer) (2003)

**Certification,** MCITP **(**Microsoft Certified IT professional / Active Directory, Exchange Server)

**Certification,** CCNA (Cisco Certified Network Associate)