Tatenda

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# CAREER OBJECTIVES

To become part of a growth oriented organisation that presents challenges to its employees and accord them opportunities to contribute towards the design and implementation of effective and efficient Safety, Health and Environmental Management solutions for sustainable development.

I am an astute academic; Safety, Health and Environmental (S.H.E) Management practitioner who is naturally endowed with a great deal of passion, inventiveness, motivation and both innate and acquired skills and abilities to produce results. I have experience in Accident Investigation and Reporting, S.H.E training, Hazard Identification and Risk Assessment (HIRA), Occupational Hygiene, Food quality assessment, Toxicology and Environmental Management (particularly Aspect Identification and Impact Assessment). Furthermore, I highly believe in teamwork to accomplish set objectives and goals. I take pride in discharging all assigned duties and tasks in a professional and diligent manner. My greatest strength is the eagerness to face new challenges and ability to work under pressure with minimum supervision.

**SUMMARY**

**WORK HISTORY**

1. **NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**FACULTY OF APPLIED SCIENCES**

**DEPARTMENT OF ENVIRONMENTAL SCIENCE AND HEALTH**

NUST is a higher learning institution which enrols around 8000 undergraduate students.

March 2016 – to date: **Lecturer**

**Duties:**

* Teaching Occupational Health and Safety, Food Hygiene and other courses for undergraduate classes in the department
* Marking of student coursework and examinations
* Planning and conducting laboratory practical exercises and field excursions
* Supervising student research work and marking dissertations
* Visitation of students on industrial attachment and marking of industrial attachment reports
* Participating in departmental board and departmental board of examiners meetings

**2. BA ISAGO University, Botswana**

March 2015 – February 2016:

**Lecturer** – Department of Safety Management

**Duties:**

* Developing and implementing new methods of teaching to reflect changes in research;
* Designing, preparing and developing teaching materials;
* Delivering lectures, seminars and tutorials;
* Assessing students’ coursework;
* Setting and marking examinations;
* Supporting students through an advisory role;
* Undertaking personal research projects and actively contributing to the University’s research file;
* Supervising students’ research activities;

1. **NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**FACULTY OF APPLIED SCIENCES**

**DEPARTMENT OF ENVIRONMENTAL SCIENCE AND HEALTH**

September 2014 – February 2015: **Lecturer**

**Duties:**

* Teaching undergraduate courses in the department
* Marking of student coursework and examinations
* Planning and conducting laboratory practical exercises and field excursions
* Supervising student research work and marking dissertations
* Visitation of students on industrial attachment and marking of industrial attachment reports
* Participating in departmental board and departmental board of examiners meetings
* Working under the departmental board as an Industrial Attachment Coordinator as well as Lecture Timetable Coordinator

1. **NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**FACULTY OF APPLIED SCIENCES**

**DEPARTMENT OF ENVIRONMENTAL SCIENCE AND HEALTH**

April 2010 - August 2014: **Teaching Assistant**

**Duties**:

* conducting practical and tutorial classes in Environmental Science and Health
* marking undergraduate tests and assignments
* invigilation of examinations
* any other duties as may be assigned by the Departmental Chairperson

**5. Nestle Zimbabwe**

**July 2006- August 2007:**

**Industrial Attaché to** Safety, Health and Environmental Management Department

**Duties:**

* Identifying safety training needs
* Organising and coordinating in-house and external safety training courses to increase health and safety awareness at all levels in the organisation.
* Inducting all new employees and contractors on SHE requirements
* Participating in accident/incident investigations and making the necessary recommendations
* Collating and analysing accident data and recommending intervention strategies to eliminate/reduce risk of future occurrences and incidents of ill-health and lost working days
* Formulating, reviewing and updating emergency procedures and ensuring that staff become familiar with these procedures
* Carrying out regular fire drills and liaising with emergency services, as necessary, regarding emergency procedures, communications and fire safety.
* Administering the annual fire extinguisher maintenance programmes and the annual sprinkler system inspection and test programme
* Identifying inherent and potential hazards and communicating to employees measures to avoid the dangers
* Evaluating hazardous conditions and recommending appropriate preventive measures including engineering controls, personal protective equipment (PPE), etc
* Undertaking periodic audits and workplace inspections of operations and recommending areas of improvement
* Keeping abreast of SHE legislation

**CURRICULUM DEVELOPMENT EXPERIENCE**

1. Development of the Master of Science degree in Environmental Health (approved by Zimbabwe Council for Higher Education in July 2016).
2. Review of the Bachelor of Science Honours degree in Environmental Science and Health (completed in 2013 and currently on offer to students).
3. Review of the Bachelor of Environmental Science Honours degree in Public Health (ongoing)

**ACADEMIC**

**DETAILS**

1. NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY (July 2016 to date)

**Post Graduate Diploma in Higher Education (scheduled to be completed in May 2017).**

1. Midlands State University (2013 - 2014)

**Master of Science Degree in Safety, Health and Environmental Management**

(Merit degree class)

**Title of Thesis:** “An assessment of food safety hazards of salad vegetables irrigated with treated municipal effluent - A case study of Umguza irrigation scheme in Bulawayo, Zimbabwe.”

1. **NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY (2004 - 2008)**

**BSc. (Honours) Degree in Environmental Science and Health**

**(**Upper Second Degree Class**)**

**Title of Thesis:** Analysis of heavy metal contamination of soils and crops irrigated with municipal effluent: A case study of Bulawayo.

1. **Advanced Level:** **LORETO HIGH SCHOOL (2002-2003)**

Mathematics, Biology, Chemistry and Management of Business

1. **Ordinary Level: LORETO HIGH SCHOOL (1998-2001)**

Nine ‘O’-Level subject passes including Mathematics and English

**PERSONAL**

**DETAILS**

Marital Status Married

Nationality Zimbabwean

Race Black

Languages English & Shona

Born 3 July 1985

Religion Christian

**RESEARCH & CONFERENCES**

**PUBLISHED PAPERS**

1. Demberere Tendai, Chidziya Tayedza, **Ncozana Tatenda** and Manyeruke Norman. Knowledge and Practices regarding Water, Sanitation and Hygiene (WASH) among mothers of under-fives in rural Zimbabwe: The Case of Mawabeni communal area- Umzingwane District of Zimbabwe. Journal of Physics and Chemistry of the Earth (Accepted in May 2015)
2. Demberere Tendai, Muyambo Margaret, Mutengu Sherman**, Ncozana Tatenda** and Manyeruke Norman. An analysis of the effectiveness of WASH interventions in relation to diarrhoeal diseases in Chipinge district, Zimbabwe. *Journal of Physics and Chemistry of the Earth (Accepted in November 2014)*
3. Manyeruke Norman, **Ncozana Tatenda** and Demberere Tendai, 2013. “Women participation in traditional leadership roles: An assessment of the perceptions, contributions and obstacles facing women leaders in traditional leadership roles and governance, the case of Zaka district in Zimbabwe”. *Asian Academic Research Journal of Multidisciplinary Volume 1, Issue 15*
4. Demberere Tendai, Mutengu Sherman, **Ncozana Tatenda** and Rashiti Morris, 2012.“Assessing the effectiveness of settling ponds in treating mine effluent: A case of Murowa Diamonds Mine - Zvishavane, Zimbabwe”. *Journal of Sustainable Development in Africa* , Volume 14, No.6, Clarion University of Pennsylvania, Clarion, Pennsylvania.

**CONFERENCE PRESENTATIONS**

1. Demberere Tendai, Chidziya Tayedza, **Ncozana Tatenda** and Manyeruke Norman. “Knowledge and Practices regarding Water, Sanitation and Hygiene (WASH) among mothers of under-fives in rural Zimbabwe: The Case of Mawabeni communal area- Umzingwane District of Zimbabwe”. Paper presented by **Tatenda Ncozana** at the *15th WaterNet/WARFSA/GWP-SA symposium*, 29-31 October 2014 at the Sogecoa Golden Peacock Hotel in Lilongwe, Malawi.
2. Edmore Madondo, **Tatenda Ncozana**,Tendai Demberere, Norman Manyeruke.

“An Assessment of WASH Knowledge and Practices among Mothers and Caregivers of Children Under 5 Years in Ward 12, Nyanga District, Zimbabwe”. Paper presented at the *17th WaterNet/WARFSA/GWP-SA Symposium on Integrated Water Resources Management: Water Security, Sustainability and Development in Eastern and Southern Africa*, 26th – 28th October 2016 at the Gaborone International Convention Centre (GICC) Botswana.

### OTHER

**Computer Literacy**

Well conversant with the following software and packages:

MS Excel, MS Word, MS Power Point, SPSS, GraphPad Prism

## Other

* I possess a valid Zimbabwean Passport and a clean class four (4) driver’s licence.

**Hobbies**

* Motivational speaking, surfing the internet for academic and current affairs and writing poems.