Rajeev

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***Seeking assignments in Quality Control/Quality Assurance with an organization of repute***

**PROFESSIONAL SNAPSHOT**

* A keen analyst with over ***18 years***of experience in ***Quality Assurance & Quality Control***, ***Testing*, *System and*** ***Audits*** as well as ***Documentation/ Compliance***.
* ***Currently functioning as Sr. Manager-(Quality Assurance) with Sanden Group of Industries, Faridabad.***
* In-depth knowledge and understanding of QS-9000, ISO-9002 & ISO/TS-16949: 2002 standards as well as PPAP, FMEA, APQP, Control Plans & Special Characteristics.
* Possess a clear understanding of the industry, technology trends with the distinction of instituting quality control techniques to achieve product excellence at the lowest overall cost.
* Excellent communication, analytical and problem solving skills with the distinction of receiving various awards and recognition for excellent performance.

**ORGANIZATIONAL DETAILS**

**Since May’94 with Pranav Vikas (India) Pvt. Ltd., Faridabad as Sr. Manager (QA)**

*An ISO/TS 16949:2002 certified company having joint venture with Sanden Corporation of Japan. The company is in the field of manufacturing Aluminium Brazed Automotive Heat Exchanger. The company is OEM to M/s General Motors, Fiat, TATA Motors, Bajaj Auto and Mahindra & Mahindra.*

*Growth Path*

* Joined as Asst. Engineer May’ 94 – Mar ’96
* Promoted as Engineer Apr ’96 – Mar ’98
* Promoted as Sr. Engineer Apr ’98 – Mar ’00
* Promoted as Asst. Manager Apr ’00 – Mar ’02
* Promoted as Manager Apr ’02 – Mar ’04
* Promoted as Sr. Manager Apr ’04 – Till date

*Responsibilities held*

* HOD – QA ( PVL II & III )
* MR – ISO/TS 16949:2002
* Internal Auditor – Quality System
* Member – Internal Multi Disciplinary Team

*Chief Task Handled*

* + *QA/QC*
* Handling adherence to the various quality measures such as ISO-9002, QS-9000 & ISO/TS-16949: 2002 standards by maintenance of requisite documentation & manual.
* Analysing & releasing products, in process & finished products as per pre-set quality parameters.
* Initiation & implementation of new Quality System, “Initial Quality Study” (IQS) as well as preparation of working standards as per requirements.
* Conversant with PPAP, FMEA, SPC, DOE, MSA, APQP & 7 QC techniques.
* Undertaking verification/ inspection of product at different stages of the assembly process as per the customer designated specification.
* Planning & implementing actions based on analysis of non-conforming product, monthly quality performance & evaluating the effectiveness.
	+ *Audits*
* Planning & conducting internal audits within the department and other units and investigating incidents and deviations if any.
* Periodic manufacturing Process Audit, its analysis & close looping of action plans through corrective & preventive actions.
* Responsible for selection & purchase of IMTEs, ensuring maintenance and calibration of the same.
	+ *Materials Inspection - Incoming and In-House*
* Maintaining quality standards for incoming materials, ensuring stringent adherence to quality standards, norms & practices, identifying gaps and taking corrective action
* Reviewing & finalizing various quality management techniques such as FMEA, Control Plans, and Special Characteristics.
* Responsible for preparation & submission of APQP & PPAP.
	+ *Supplier Quality & Technical Assurance*
* Assessment of the performance of the vendors based on various criterions such as percentage for rejections, quality improvement rate etc.
* Approving the PPAP and control plans of vendors.
* Planning & carrying out process audits at vendor’s end and to monitor trends.
* Providing technical guidance to the vendor team, guiding them on resolving performance bottlenecks.
	+ *CRM*
* Responsible for registering Customer complaints, making the Corrective action, analyzing the complaints, and resolution within 48 hours.

*Key Projects Handled*

* Associated with Aluminium Brazed Automotive Heat Exchanger project since inception. Handled following task for the smooth flow of operations;
* Setting up of QA Department
* Handled quality function of projects like MFC, Evaporator, Heater Core, Oil cooler and Radiator
* Approval and finalization of product line layouts
* PPAP preparation and approval
* Certification of ISO 9002
* Certification of QS-9000
* Certification of ISO/TS 16949:2002

*Overseas Assignment*

* Represented company in the Asian Global Quality Meeting in Thailand and Malaysia.

*Notable Contributions*

* Instrumental in planning & implementing internal quality audits & liaised with various external parties on matters related to quality system thereby ensuring smooth flow of the operations.
* Successfully handled day to day operations like managing reports, forwarding reports to head office, discussing current work issues & devising solutions for enhanced operations.
* Played a key role in development of Condenser & cooling coil for Honda City.
* Recipient of various awards/rewards;
* Cash award for successful commissioning of plant by the Chairman.
* Rewarded with a company’s car for providing exemplary services.
* Cash award for the best performance during the year 2004-05 by the Chairman.

**Jul’88-Apr’94 Commenced career with Grey Sham Limited, Sonipat as Diploma Trainee Engineer**
*A small production unit for manufacturing Domestic Washing Machines.*

* *Joined as Diploma Trainee Engineer and promoted as a Jr. Engineer (Q.C) in Apr’90.*

**ACADEMIC CREDENTIALS**

* Diploma in Mechanical Engineering, Board of Technical Education, Delhi.
* B.Tech in Mechanical engineering, Sardar Shahar University, Rajasthan.
* PGDBA in Operations from Symbiosis, Pune. (Certificate Awaited).

**CERTIFICATION**

* Certified Lead Assessor ISO 9000 from INTEC, UK through IIQM, Jaipur.

**TRAININGS**

* Successfully completed trainings on;
	+ Training course on Measurement Assurance and Calibration from IIQM, Jaipur.
	+ Training on Internal Auditor, SPC, MSA, APQP, FMEA & PPAP.

**IT SKILLS**

* Conversant with MS Office.

**PERSONAL DETAILS**

Date of Birth : 12th January 1968