**ARLENE**

 🖳 Arlene.36783@2freemail.com

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| OBJECTIVE |
| To obtain a position as a Medical Practitioner, develop my nursing skills, to provide the highest level of care for clients, and where I can make a positive contribution to the institution. |

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| CORE COMPETENCIES |
| Strong Sense of Leadership and Teamwork; Hardworking and energetic, Possess critical thinking skills essential to provide competent and dignified care that enriches patient’s life, highly dependable and reliable. Committed to those in need of care. |

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| PERSONAL INFORMATION |
| Birthday:Civil Status:Nationality:Height:Weight:Religion:Spoken Languages: | February 10, 1991SingleFilipino5’ 3” 46 kgRoman CatholicEnglish, Filipino (Tagalog and Bikol) |

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| WORK EXPERIENCE |
| NEPHROLOGY CENTER OF BICOL, INC.Hemodialysis Nurse Trainee: February-October 2015OUR LADY MEDIATRIX HOSPITAL, IRIGA CITYVolunteer Nurse: January-July 2014BUHI COMMUNITY HOSPITAL, BUHI,CAMARINES SURStaff Nurse: February-December 2013 |
| SUMMARY OF SKILLS |
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| Technical (Medical)LanguagesOther Skills | * Blood Pressure and Neurovascular monitoring; Intravenous Fluid Transfusion; Blood Transfusion; Nasogastric/Osterized Feeding; Endo-Tracheal Suctioning; Parenteral Administration of Medications; Proper Documentation of Nursing Care, etc.
* Efficient, and fast in oral and written communication

 Filipino, English* Computer Literate in MS Office and Video & Audio Creation Presentations
* Fast Learner in the system and procedures of office work flow
* Goal-Oriented on all aspects covered by work
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| EDUCATIONAL ATTAINMENT |
| Date: June 2008 – March 20012 (*Tertiary)* Bachelor of Science in Nursing Camarines Sur Polytechnic Colleges, Nabua, Camarines Sur Batch 2012 Midwifery Camarines Sur Polytechnic Colleges, Nabua Camarines Sur Batch 2010 1 year Certificate on Health Aid Camarines Sur Polytechnic Colleges, Nabua, Camarines Sur Batch 2009Date: June 2004 – March 2008 (*Secondary)* St. Bridget School Buhi, Camarines Sur, 2008 Date: June 1997 – March 2004 (*Primary)* Buhi Insitute Foundation Buhi, Camarines Sur, 2004 |

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| EXAMINATIONS TAKEN |
| Title of Examination: Philippine Nurse Licensure ExaminationDate: December 2012Result: PassedTitle of Examination: Philippine Midwifery Licensure ExaminationDate: April 2010Result: Passed |

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| TRAININGS/SEMINARS TAKEN |
| April 25-27, 2014March 8, 2014March 8, 2014March 8, 2014October 19-20, 2013 | **Basic Intravenous Therapy Training Course**OLMH Conference Hall,Our Lady Mediatrix Hospital, Iriga City**“The Shape of Humanity: Know Thyself” Theme:“Nurses of Today, Transforming the Nursing of Yesterday to a More Competent and Broader Nursing of Tomorrow”**Camarines Sur Polytechnic Colleges,Nabua, Camarines Sur**Nursing Leadership Applied in Clinical Setting**Camarines Sur Polytechnic Colleges,Nabua, Camarines Sur**Current Trends and Issues in the Nursing Practice**Camarines Sur Polytechnic Colleges,Nabua, Camarines Sur**Basic Life Support Training for Healthcare Providers**OLMH Conference Hall,Our Lady Mediatrix Hospital, Iriga City |

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| PERSONAL SKILLS |
| LanguagesOther SkillsRelated Hobbies and Interest | * Efficient and fast in oral and written communication

 Filipino, English* Computer Literate in MS Office and Video & Audio Creation Presentations
* Fast Learner in the system and procedures of office work flow
* Goal-Oriented on all aspects covered by work
* Reading books, Singing and Dancing
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 *I hereby certify that the above information is true and correct to the best of my knowledge and belief.*