Charley

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***Career Objective:*** To pursue challenging opportunities with clear thinking, expertise and planning with the sole intent to positively contribute towards the growth of a company by utilizing my in-depth experience and Skills in Inventory , Supply Chain Management , Receivables and Credit Control management

***Snapshot:***

* Dynamic managerial personnel with problem solving and mentoring skills to enhance operational efficiency.
* Profound experience in managing Inventory ,Accounts Receivable ,Credit control.
* Operational experience on Materials Management Module in SAP and Great Plains Enterprise ERP.
* Adept in supply chain management with extensive experience in inventory and operations management.

***Professional Experiences:***

* **Worked as Inventory and Demand Planning Supervisor-Federal Foods-BRF, Dubai (May 2016 to Feb17 - reporting to the Regional Logistics Director)**

### Duties and responsibilities

* Managing an inventory of 12,000MT for Frozen and 400MT for Dry and Chilled Division.
* Planning and Monitoring the daily replenishment report to ensure adequate supply chain in coordination with sales and marketing team to understand demand forecast drivers.
* Planning of container Pullout from Port and stock transfers from Buffer storage Stores to Distribution Centers as per the daily requirements.
* Coordinating with the clearance team for the release of stock from Port and for Municipality releases.
* Reporting to the Senior Management on the liquidations of near expiry and dormant stocks.
* Reporting to the Regional and Brazil Corporate offices on the monthly Inventory reports and improvements for SAP ERP to maximize sales potential.
* Monitoring and reporting of the monthly KPI of the team to the Regional Director.
* Monitoring and coordinating with the Team to ensure timely closing of Inventory activities.
* Closely coordinating with the Warehouse Team on the Value added activities and Transporters on the Cross Border shipments.
* **Worked as Operations Supervisor - Federal Foods-BRF, Dubai ( May 2015 to April 2016)**

### Duties and Responsibilities

* Managing the daily operations with an Inbound of 330 Tons per day.
* Coordinating and ensuring that the Operations team is aligned on the loss prevention policies set by the Management.
* Ensuring that the deliveries of the customers reach within the service window time thereby ensuring On Time In Full (OTIF).
* Closely coordinating with Third Party Logistics and Transport team on the daily activities to ensure maximum efficiency and minimized reverse logistics.
* Coordinating with the Inventory and Quality team on the day to day issues on stocks and its effectiveness.
* Ensuring the maximum utilization of warehouse capacity.
* Coordinating with the BRF Factory on the stock arrivals and its arrangements.
* Coordinating with Trans Shipment points (TSP) for the stock transfers and adequate replenishments.
* **Worked as Inventory Controller - Federal Foods-BRF *(Parallel reporting to Finance Director and Logistics Manager)* - April 2010 to April 2015**

### Duties and Responsibilities

* Managing of stocks worth AED110 million (24,000 tons).
* Ensuring on the adequate normal and value added stock levels for the sales team.
* Preparation of monthly report and KPI's for the Logistics Manager.
* Monitoring and coordinating with the Category management team for the earliest liquidation of near expiry stocks.
* Review of the Stock at Port and its pull outs to warehouses to bring down the Logistic costs.
* Close checks on pilferage, stock damages and its subsequent destruction process.
* Follow up on the items on hold with Dubai Municipality for early selling.
* Completely manage the Stock count in compliance with Audit requirements.
* **Worked as Accounts Receivable and Credit Control Supervisor (Reporting to the Finance Director) - Federal Foods-BRF - April 2004 -2010**

### Duties and Responsibilities

* Preparation of MIS reports, review of monthly Collection Targets.
* Review of overdue customer accounts on a regular basis and their follow ups with the Team Heads
* Ensuring appropriate systems and internal controls are implemented and maintained .
* Conducting collection meetings and liaising with the Sales Managers and customers in case of delayed payments, disputes and chasing of bad debts.
* Monthly reporting to the management regarding the sticky and doubtful debts and taking immediate action for recovery of the same.
* Handled Receivables of Dubai and Qatar Branch.
* Preparation of Receivables Report for the Directors and Channel Managers.
* Follow up on the execution of Management decision and its implementation, coordination and clearing queries of External Auditors.
* Managing of accounts receivables and the credit control department. Monitoring and controlling of cheque returns and its follow up for legal action in case of non receipt of payment.
* Over all monitoring of the activities of the Department, Training of the department staff in ad hoc reports, escalating the needs of the department to the Top management.
* Has set up chronological arrangements of procedures for a Sales person to go on leave and for smooth hand over of his release to the PR department.
* Liaising with the Auditors on absconding cases of Sales persons and Insurance department for Employee Fidelity and Monthly reporting of Marketing Expenses to the Finance Managers and Brand Managers.
* **Worked as Inventory Accountant -Federal Foods-BRF- April 2002- 2004 *(Reporting to Finance Controller)***

### Federal Foods-BRF is one of the biggest food Companies in the world, having a turnover of AED 80 Million with employee strength of over 1200 employees.

### Duties and Responsibilities

* Booking of Goods received at the warehouse as per the purchase order specifications.
* Creation, follow-up and confirmation of transfer notes across locations.
* Creation of item codes in the master database as per the specifications of the respective items.
* Monitoring of expired and damaged stocks and ensuring the removal from the system and physical destruction on a periodic basis.
* Organizing Annual, interim stock counts with active participation till the successive completion of the process.
* **Decor point International, Dubai - October 2001 to Jan 2002**

 Worked as Accounts Assistant.

***Academic and Professional Qualifications:***

* MBA in Supply Chain Management.
* Post Graduation in Commerce from Mahatma Gandhi University (India).
* Grade 1 to X11 completed in Dubai, U.A.E.
* Core Team member on the implementation of MM module in **SAP** in 2012 for Federal Foods.
* Core Team member in Material Management on the implementation of the BRF Global **SAP** implementation in Oct15 for UAE distribution.
* Proficient in Ms Word, Ms Excel, PowerPoint, Internet & E-mails, Completed **Peachtree** Accounting Package (U.A.E Education Ministry Approved ), **SAP** (MM module).
* Have attended Seminars on Credit Control and Debt Recovery.
* Adequate working knowledge in **Great Plains Enterprise** –Version 9.0 (Microsoft Accounting Package)
* Has adequate knowledge on Telogis (Delivery management tracking Software)

***Personal Information:***

Nationality : Indian

Gender : Male

Date of Birth : 21st Nov 1975

Visa status : Transferable Visa

Driving License : UAE Driving License

Languages Known : English, Hindi, Malayalam, Arabic (Basic)

References : Available on Request