**CURRICULUM VITAE**

*****Dr. Nafis***

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**Career Objective**

**-** Seeking a position as an experienced doctor in a reputed insurance / TPA company, where

I can use 15 plus years of experience in evaluating & approving medical cost of the patients.

**Career Summary**  
- A trusted, patient focused and experienced doctor with a long history of serving patients

successfully diagnosing, treating and also managing their illnesses and diseases having rich

experience of 15+ years.  
- Experience in diagnosing and providing best medical help.  
- Good experience in helping the general surgery.  
- Experience of the day to day management of a busy doctors practice surgery  
- Expert in maintaining the daily report of patients.  
  
**Personality traits**  
- Dealing with patient complaints about the quality of service of the practice.  
- Excellent communication skills in written and verbal both.  
- Able to lead and motivate staff.  
- Ability to prioritize workloads during busy periods.  
- Controlling multiple projects at the same time.  
  
**Key responsibilities handled**  
- Responsible for accident and emergency (A&E) medical treatment.  
- Dealing sympathetically with sensitive circumstances.  
- Keeping up to date with the latest treatments, medicines and medical developments.  
- Provided care to patients on hospital wards, outpatient clinics and also doctors surgeries.  
- Assisted in the operating theaters in surgical operations.  
- Worked in a pressurized environment and produce best result.  
- Trained the new junior doctors.  
- Provided help to the team during the surgery.  
  
**Technical Skills-**  
- Well versed with the basic use of computer.  
- Familiar with all the surgical equipment of the operation theater, ECG, ECHO, ETT.  
- Internet savvy.  
  
**Achievements-**  
- Give many speeches for general precautions in many villages.  
- Provide free medical help to many poor people in villages during camps.  
- Attended many seminars as chief guest.

**Professional Experience**

**January 2016 – till date**

-Worked as a Senior Medical Officer in Khursheed Medical Centre Peshawar. K.P.K. Pakistan

Was responsible to deal all type of emergencies , indoor and outdoor patient.

**March 2011 – December 2015**

-Worked as a Senior Medical Officer in Khushal Medical Centre Dabgari

Garden Peshawar. K.P.K. Pakistan

Was responsible to deal all type of emergencies , indoor and outdoor patient.

**November 2007 – march 2011**

-Worked as Medical Officer at Tehsil Head Quarter Hospital Sadda. Kurram Agency. Pakistan

I was responsible to deal all type of emergencies, indoor and outdoor patient.

**July 2009 – November 2009**

-Workedas Medical Officer at North West General Hospital & Research centre.

Hayatabad Peshawar. K.P.K. Pakistan

**June 2006 – November 2007**

-Worked as Medical Officer at Agency Head Quarter Hospital Parachinar. Kurram Agency.

Pakistan.

I was responsible to deal all type of emergencies, indoor and outdoor patient.

**October 2002 – June 2006**

-Noor Hospital Doaba K.P.K.PAKISTAN

Was responsible to deal all type of emergencies, indoor and outdoor patient.

**August 2001-September 2002**

**-**Worked as House Officer at District Head Quarter Hospital Mirpur (A. K)

**Academia**

-Doctor Of medicine (M.D)

Saint Peter’s burg State Pediatric Medical Academy. Russia (1995 – 2001)

**Medical Certification**

-Diploma In Functional Diagnostics

Saint Peter’s burg State Pediatric Medical Academy. Russia.

**Professional Membership**

-Membership: CME-HEART net education program. KOLN. Germany.

Association ship with RCP Ireland

**Computer Expertise**

-Basic, Windows, Internet, mailing, MS word, etc.

**Personal Details-**   
Gender : Male

Nationality : Pakistan

Date of Birth: 29/08/1974