**CURRICULUM VITAE**

*****Dr. Nafis***

Email: ***Nafis.362192@2freemail.com***

**Career Objective**

**-** Seeking a position as an experienced doctor in a reputed insurance / TPA company, where

I can use 15 plus years of experience in evaluating & approving medical cost of the patients.

**Career Summary**
- A trusted, patient focused and experienced doctor with a long history of serving patients

 successfully diagnosing, treating and also managing their illnesses and diseases having rich

 experience of 15+ years.
- Experience in diagnosing and providing best medical help.
- Good experience in helping the general surgery.
- Experience of the day to day management of a busy doctors practice surgery
- Expert in maintaining the daily report of patients.

**Personality traits**
- Dealing with patient complaints about the quality of service of the practice.
- Excellent communication skills in written and verbal both.
- Able to lead and motivate staff.
- Ability to prioritize workloads during busy periods.
- Controlling multiple projects at the same time.

**Key responsibilities handled**
- Responsible for accident and emergency (A&E) medical treatment.
- Dealing sympathetically with sensitive circumstances.
- Keeping up to date with the latest treatments, medicines and medical developments.
- Provided care to patients on hospital wards, outpatient clinics and also doctors surgeries.
- Assisted in the operating theaters in surgical operations.
- Worked in a pressurized environment and produce best result.
- Trained the new junior doctors.
- Provided help to the team during the surgery.

**Technical Skills-**
- Well versed with the basic use of computer.
- Familiar with all the surgical equipment of the operation theater, ECG, ECHO, ETT.
- Internet savvy.

**Achievements-**
- Give many speeches for general precautions in many villages.
- Provide free medical help to many poor people in villages during camps.
- Attended many seminars as chief guest.

**Professional Experience**

**January 2016 – till date**

-Worked as a Senior Medical Officer in Khursheed Medical Centre Peshawar. K.P.K. Pakistan

 Was responsible to deal all type of emergencies , indoor and outdoor patient.

**March 2011 – December 2015**

-Worked as a Senior Medical Officer in Khushal Medical Centre Dabgari

 Garden Peshawar. K.P.K. Pakistan

 Was responsible to deal all type of emergencies , indoor and outdoor patient.

**November 2007 – march 2011**

-Worked as Medical Officer at Tehsil Head Quarter Hospital Sadda. Kurram Agency. Pakistan

 I was responsible to deal all type of emergencies, indoor and outdoor patient.

**July 2009 – November 2009**

-Workedas Medical Officer at North West General Hospital & Research centre.

 Hayatabad Peshawar. K.P.K. Pakistan

**June 2006 – November 2007**

-Worked as Medical Officer at Agency Head Quarter Hospital Parachinar. Kurram Agency.

 Pakistan.

I was responsible to deal all type of emergencies, indoor and outdoor patient.

**October 2002 – June 2006**

-Noor Hospital Doaba K.P.K.PAKISTAN

 Was responsible to deal all type of emergencies, indoor and outdoor patient.

**August 2001-September 2002**

**-**Worked as House Officer at District Head Quarter Hospital Mirpur (A. K)

**Academia**

-Doctor Of medicine (M.D)

 Saint Peter’s burg State Pediatric Medical Academy. Russia (1995 – 2001)

**Medical Certification**

-Diploma In Functional Diagnostics

 Saint Peter’s burg State Pediatric Medical Academy. Russia.

**Professional Membership**

-Membership: CME-HEART net education program. KOLN. Germany.

 Association ship with RCP Ireland

**Computer Expertise**

-Basic, Windows, Internet, mailing, MS word, etc.

**Personal Details-**
Gender : Male

Nationality : Pakistan

Date of Birth: 29/08/1974