Dana

**Email:** dana.362276@2freemail.com

**Visa statues**: On husband’s Visa

**OBJECTIVE**

To obtain a dynamic job that challenges my skills and allows me to further develop my talents. Seeking a position in the field that meets my qualifications whereby I can utilize my educational background together with my experience to reach a promising career that offers growth and challenge.

**PERSONAL**

Nationality: Jordanian

Resident of: Sharjah - UAE

Birth date: 1978

Gender: Female

Marital Status: Married

**EDUCATION**

**2000-2003**: - M .Sc of Science in Plant Production from Jordan University of Science and Technology (J.U.S.T) Irbid, Jordan.

**1996-2000**: - B .Sc Agricultural science from Jordan University of Science and Technology (J.U.S.T) Irbid, Jordan.

 **EXPERIENCE**

**Al Maaref Private School, Dubai 2005 – Present**

**1. Head of Science Department and Curriculum Assessment Coordinator**

**Grades (5-8) science Lead Teacher for middle School** : 2016-2017**……(Current Position)**

**Head of science department** for 2 years 2015-2016

**Grades 7-12 science coordinator**: 26/8/2012 to2016.

**Job Description and Duties:**

* Make sure that the assessments are aligned with the curriculum.
* Prepare special tests for special educational needs students.
* Check lesson plans and Complete year planner
* Provide the required materials and resources for each class.
* Assist the Teaching and Learning Team as appropriate to ensure high standards, and agree and monitor support plans as necessary
* Ensure that good practice in learning strategies is maintained throughout Curriculum Area and is linked to student review, motivation and support strategies
* Evaluate teachers through IPA (Individualized Plan of Action) to measure strengths and areas for improvement
* Set criteria for updated learning and teaching skills aligned with the CCSS curriculum.
* Collecting, analyzing and interrogating data to track students levels against International Benchmark(ACER- TIMSS-PIRLS-NWEA)
* Work positively and collaboratively with support.
* Create and support implementation an action plan.
* Standardized tests: -Use formative and summative assessment techniques that meet standards tests requirements (**PISA-ACER-TIMSS-PIRLS**) across middle and high school.
* 2014-2015 PISA exam administrator

**2- Science Teacher at Al Maaref Private School In Dubai**

**2005 till present**

**Job Description and Duties:**

* Grade 4-8 science teacher.
* Design and presentation of comprehensive lesson plans
* Created and administered a weekly quiz and monthly tests to track student progress
* Collaborated with colleagues to integrate new activities and to allocate resources effectively
* Utilized discussion-based lessons in order to promote deeper understanding of new concepts
* Attended all staff meetings and professional development workshops
* Making reports about students’ progress

**3- Math/ chemistry and physics teacher**

**1/3- 20/6/2005** Math teacher for grades 1&3

* 1. Physics and chemistry teacher for grade 10

**2006-2007**. Teaching Computer for the elementary stage

**4- Continuous Professional Training and Development**

**2000- 2003**: - Teaching and Research Assistant, Jordan University of Science and Technology.

**HIGHLIGHTS OF QUALIFICATIONS & SKILLS**

**July 2015 : ILETS : 6.5**

**2016-2017**

 **Discovery Education Workshop**

 - Using varies of resources in teaching

 - Teaching Strategies

 - Student learning center.

 **All prints workshops**

* How to use their teaching resources.

**Credence UAE Quiz Masters Tournament**

* Participate with Gr(8) students , it was a good opportunities to my students.

**2015-2016**

 **Differentiation Workshop**

* Differentiation strategies.

 **All Prints Workshop (middle and High)**

* Science Fusion an d Holt

 **2014-2015**

 **What Works (KHDA workshops)**

 -Teaching and learning strategies

**January 2013- Jun 2013**

**** **CICTT: THE CAMBRIDGE INTERNATIONAL CERTIFICATE FOR TEACHERS &TRAINERS (with distinction)**

Achieved the required standards in the following modules:

* **1 Developing a new teaching approach**
* **2 Facilitating active learning**
* **3 Reflecting on practice**
* Is a practice-based qualification for continuing professional development, relevant to all teaching and learning contexts**.**
* The certificate is internationally accredited.

**November 2012**

 **ADVANCED GLOBAL CONFERENCE**

 -Teaching and Assessing for Learning

**October 2012**

 Engaging learners across the curriculum at Emirates Avaiation College

**October 2011 :** **Pearson Education**

Pearson American Curriculum Training.

**May 2010 : ICDL Certificates**

 -Using Four Programs ( Excel- power point –word and Access.)

**February 2010**

-Language and understanding.

-Using new technologies to consolidate understanding.

**January 2010**

-Teaching key concepts for understanding at Magrudy's Educational Resource Centre

**June 2009: Pearson Education**

Training workshop on Mathematics and Science.

\***Computer skills** (Word, PowerPoint, Excel)

\***Languages**: Arabic (mother tongue). Good command of listening, writing, and speaking English.

-Excellent team-building skills

**REFERENCES**

Available upon request.