**CURRICULUM VITAE**

FIRST NAME ANCILIA

DATE OF BIRTH 17 MAY 1983

GENDER FEMALE

MARITAL STATUS MARRIED

Email :\_ ANCILIA.362277@2freemail.com

**SACE REGISTERED AND SAQA CLEARED**

**ACADEMIC QUALIFICATIONS**

‘O’ LEVEL

MAVURADONHA HIGH SCHOOL (1999)

7 O’ LEVEL PASSES

‘A’ LEVEL

MAVURADONHA HIGH SCHOOL (2001)

3 PASSES IN ARTS SUBJECTS

**PROFESSIONAL QUALIFICATION**

B. A GENERAL- 2.1 PASS (UNIVERSITY OF ZIMBABWE 2005-2008)

POST GRAD CERTIFICATE IN EDUCATION IN SENIOR AND F.E.T PHASES (UNISA 2012)

**EXPERIENCE IN SOUTH AFRICA**

**NAME OF SCHOOL TAUGHT**  **SUBJECT TAUGHT**

ADVISOR PROGRESSIVE (2010) ENGLISH HOME LANGUAGE GRADE 10-12

ANGELS PARK ACADEMY (2012- 2013) ENGLISH HOME LANGUAGE 10-12

 ENGLISH FIRST ADDITIONAL LANGUAGE -12

METROPOLITAN INTERNATIONAL COLLEGE ENGLISH HOME LANGUAGE GRADE 10

(2014-PRESENT &H.O.D) ENGLISH FIRST ADDITIONAL LANGUAGE- 12

**LEVELS TAUGHT**

SENOIR AND F.E.T PHASES

CURRENTLY TEACHING GRADE 10 AND 12 ENGLISH AND HAVE PRODUCED GOOD RESULTS IN THE PREVIOUS YEARS.

**OTHER DUTIES**

SCHOOL MAGAZINE COMMITTEE MEMBER-PROOF READER- EVIDENCE AVAILABLE

SCHOOL’S FUNDRAISING COMMITTEE CHAIRPERSON (2012)

DEBATE CLUB LEADER (2015-PRESENT)

HEAD OF LANGUAGES DEPARTMENT (2015-PRESENT)

**RESPONSIBILITIES**

* CLASSROOM MANAGEMENT
* ADMINISTERING AND MARKING WORK
* SUPERVISING COLLEAGUES WORK TO ALIGN IT WITH REQUIRED STANDARDS.
* COORDINATING ACTIVITIES FOR LANGUAGE EDUCATORS IN THE CIRCUIT
* PSCHOLOGICALLY AND ACADEMICALLY PREPARING LEARNERS FOR SUCCESS IN ENGLISH EXAMS
* TRAINING AND PSYCHOLOGICALLY PREPARING LEARNERS FOR DEBATE AND PUBLIC SPEAKING COMPETITIONS

**OTHER PERSONAL ATTRIBUTES**

* PASSION FOR EXCELLENCE
* ABILITY TO WORK WITH MINIMUM SUPERVION
* ABILITY TO WORK UNDER PRESSURE
* TEAM PLAYER
* COMPUTER LITERATE