

**Dharm**

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***Synopsis***

B-Tech Aeronautical and Aircraft Maintenance Engineering with **7 years** of experience in Aircraft Supply Chain, Supply store & Aircraft Technical Authoring.

***Career Objectives***

* To become a part of result oriented & successful teams involved in innovating and implementing new ideas in tune with latest aviation development and pursue a successful career in the field of aviation.

***Career Strength***

* Supply Chain Management, Store keeping, Technical documentation authoring & Computer skills
* My skills and past experience could make great contributions to your esteemed organization.

***Work Experience Summary***

1. Worked as SCM Store Inspector from Sep-2015 to Dec-2016 in **Advanced Military Maintenance, Repair and Overhaul Center (AMMROC)**, Abu Dhabi

* Inspecting Aircraft Components, Parts, Materials & Tools received from approved sources consistent with requirements of Federal Aviation Authority (FAA), UAE General Civil Aviation Authority (GCAA) & European Aviation Safety Agency (EASA)
* Responsible for daily work-flow of the department – including shipping and receiving.
* Check products against agreed specifications, review quality control system for compliance against Legal requirement, temperature and packaging facilities for conformity.
* Perform accurate physical and visual inspection of materials, components, and sub-assemblies as per Inspection.
* Checking system stock on inventory levels with purchaser and returning the unused components.
* Ensuring parts and tools are stored as per company policies and procedures
* Recording, filing and scanning pertinent documents immediately upon completion of the relevant jobs
* Ensuring expired parts and tools are promptly removed and processed for disposal
* Monitoring the progress follow up of repair / overhaul of components at the repair facilities.

1. Worked as a Technical Author in **ALTEN** India PVT. Ltd, Bangalore from Jan 2011 till Aug 2015. My job role and experience include

* Creation of IPC (Illustrated Parts Catalogue) using Bill of Materials (BOM) as per client requirements for Airbus 320/330/380 series of aircrafts
* Incorporation of Manual change requests, Concessions, Technical Orders & SB's based on request provided by the manufacturer, service providers and airlines.
* Incorporating and accessing all Aircraft serialized items, components, consumables
* Feasibility study on components and incorporate the items in the manual with appropriate illustration for maintenance purposes
* Analyzing 2D drawings, Engineering Change Notes (ECN) & providing input for illustration team to develop product illustrations.
* Conducting video conference with Romanian colleagues to resolve the complex technical issues related to Engineering Change Note (ECN).
* Doing QC for manuals prepared by authors

1. Worked as **a Store Keeper cum Supply chain coordinator in DECCAN AVIATION, Bangalore** from Feb 2008 till Dec 2010.

My Job role and experience include:

* Planning delivery Timetables and monitoring stock levels
* Making sure store has enough stock to meet demands of the operation
* Receives and inspects all incoming materials and reconciles with purchase orders; processes and distributes documentation with purchase orders; reports, documents and tracks damages and discrepancies on orders received.
* Carryout Inbound and Outbound stock transfer and documentation
* Processing paperwork and Turn-In parts received for repair from Operation department
* Carryout periodic Inventory/stock check to comply with quality and safety regulations.
* Update the stock count in the company data base and generate periodic reports to forecast and demand items on their necessity basis.
* Receive pick slip from operation and process the demand item to the technicians/operations.

***Professional Training***

* De-Havilland “DEVON” Air Craft
* Rolls – Royce “ AVON” Turbo Jet Engine
* Technical authoring training
* Client relationship and planning

***Computer Experience***

Conversant with Good knowledge of:-

* MS-OFFICE (MS-WORD, MS-EXCEL & POWERPOINT).
* INTERNET AND COMPUTER FUNDAMENTALS.
* Oracle Based CMRO ERP
* Knowledge of using **SAP**(CS production), **AIRBUS** ZAMIZ Image master

***Education Summary***

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| **Certificate** | **School/College** | **University** | **Year** |
| B-TECH (Aeronautical) | VSM Aerospace | Rajasthan University | Jan, 2008 |
| AME | VSM Aerospace | ICAO type II LICENCE, INDIA | December 2007 |
| II.P.U.C. (PCMB) | Maharajas college | Karnataka Board | June 2004 |
| S.S.L.C | Sai Saraswthi vidya kendra | Karnataka Board | June 2002 |

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***Highlights of Expertise***

* **Supply Chain Management and Store Keeper**
* **Technical author on IPC**
* **Asset Management**
* **Resource Management**
* **Client Relationship**

**Note: References will be provided on Demand.**

# DECLARATION

I hereby do solemnly affirm that the details furnished above are true up to the best of my knowledge and Belief.