****

**Jesto**

**Jesto.362598@2freemail.com**

**Self-Assessment:** Seeking a responsible and challenging position in a growth oriented company where my talent, experience and knowledge will significantly contribute to the company

 **Academic Qualifications**

* Graduate in B.com, Mahatma Gandhi University, Kerala, India
* M.com under process, Mahatma Gandhi University, Kerala, India.

# Additional Qualifications

* MS Office Tools
* Excellent Knowledge in the Tally ERP 9.0 System.

**Achievements & Personal Attributes**

* Excellent organizational skills/ communication skill/Multitasking
* Good Knowledge about Indian accounting standards & basic knowledge about IFRS.
* Decision making and problem solving ability
* Quick Learning & can work with less Supervision.
* Strong Accounting and Auditing Knowledge.

# Career Profile

**Position :** 1. ABRAHAM & JOSE CHARTERED ACCOUNTANTS

 (India, Kerala) – 4 years and 1 month of Experience (Includes 3 years of Article ship)

 As an Accountant.

 2. MATHEW ZACHARIAS & Co. – CHARTERED ACCOUNTANT FIRM

 (India, Kerala) – Accountant cum Auditor for 9 months and 15 days

**Job Responsibilities**

* Tax Management & Consulting.
* Accounting & Consulting Work.
* Conducting Stock audit and to Report to Head Office.
* Audit of several types of clients (Companies, Banks, Firms etc.)
* Preparation of Final Accounts & Attachments (As per relevant Statutes).
* Internal Audit at MGF Hyundai, Kerala, India.
* Verification of Cash balances with records.
* Verification of Books of Accounts.
* Discrepancies are reports to the concerned Head Offices
* Entering Journal entries in Tally ERP 9.0
* Filing of VAT return.
* Conducting Bank Audit.

# Linguistic acquisition

* English, Hindi (Fair) Malayalam

# Personal Details.

Nationality : Indian

Marital status : single

Date of birth : 19/04/1990

Religion : Christian

Visa status : Visit Visa

Visa Validity : June 18th 2017.