**CURRICULUM VITAE**

**Amran**

**Amran.362870@2freemail.com**

**PERSONAL INFORMATION:**

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| **DATE OF BIRTH** | : 15 JUNE 1982. |
| **NATIONALITY** | : YEMEN. |
| **MARITAL STATUS** | : MARRIED. |
| **LANGUAGE** | : ARABIC – Mother Tongue.: ENGLISH – Good in Writing & Speaking.  |
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**OBJECTIVE**

**A Highly motivated attitude, loyal individual, having excellent initiative under any kind of pressure. I believe that the key to successful employment is punctuality, excellent attendance and dedication, overall, I possess very good communicative skills and can relate to all persons in appropriate manner in Arabic & English, which I believe is one of the important and advantage traits.**

**WORK EXPERIENCE**

**2000 - 2011 Abu Dhabi Police**

* **Patrol Officer**
* **Expert accident**

**2011 - 2015 National Taxi Company (Abu Dhabi)**

* **Customer Service Representative**
* **PRO**

**2015 – 2016 Almansoor Enterprises**

* **PRO**

 **JOB DESCRIPTION:**

* **Provide an effective service relating to all visa issues, Processing of Residency Visa, Trade Licenses, Labour Card applications and security Permits with CICPA.**
* **Build strong contact base at the various Ministries & GOV. Departments.**
* **Follow up and resolve all customers and drivers complaints**
* **Full command over all the requirements, Procedures of services Authorities.**
* **Tasks of Safety and Security.**

**EDUCATIONAL BACKGROUND:**

* **1988 - 2000 Graduate from Khalifa Bin Zayed High School (Abu Dhabi)**

**QUALIFICATION SKILLS:**

* **Course of Carry out the Tasks and Coordination.**
* **Course of the Development of a Sense of Security Skills.**
* **Traffic Safety Rules Course.**
* **Accidents Delineation Course.**
* **First Aid Level 3 Course.**
* **International Computer License Course.**
* **Customer Service Excellence Course.**
* **Course in Vehicles Suspended and Inspection Procedure.**