**FELICIAN**

[**FELICIAN.363010@2freemail.com**](mailto:FELICIAN.363010@2freemail.com)

**Career Objective:**

To work in a challenging environment that provides ample scope for a high career growth through continues learning and to be efficient in my endeavors and prove myself worthy and to the expectations of the organization..

**Key Competencies:**

* The role that both students and teachers take in the learning process
* Able to Identify student needs
* Good Communication and professional relations
* Provide general administrative and clerical support

**Work Experience:**

Designation : Assistant Teacher

Company : St. Mary’s English Medium school, Falnir, Mangalore

(01/06/2012- 10/04/ 2016)

Holy Redeemer English Medium School, Belthangady

(18.07.2016 - 10.03.2017.)

**Roles and Responsibilities:**

* Instructing Students
* Special Education Teaching Assistants
* Promoting appropriate behaviour and respect for others.
* Handling all cash/chq receipts and follow up any credit payment with debtors.
* Providing learners with appropriate points of referral as required.
* Ensuring own professional development.
* Counseling and guidence

**Academic Details:**

SSLC and Pre University studies Mangalore

Diploma in teaching education ( D.ED)Mangalore University, India.

Bachelors of Arts (BA) Mysore University, India

PG Diploma in Counseling (PGDC) Mangalore University. India

**Technical Skills:**

MS Office Applications , power point, web design,.

**Extra-curricular activities:**

* Participated workshop on NEW HORIZONS RETREAT’,organised by ST.Ann’s convent , Mangalore, India.
* Attended the seminar on **English Phonetics and Grammar**, conducted by St.Ann’s High school.
* **‘English Encounters’** conducted by the teachers foundation, Mangalore, India.

**Personal Details:**

Date of Birth : 16 October 1990

Gender : Female

Nationality : Indian

Religion : Roman Catholic

Marital Status : Single

Languages known : English, Hindi, Kannada, Tulu and Konkani

Hobbies : Cooking, Singing ,Dancing and Gardening

**Declaration;**

I hereby declare that the above given information is true to the best of my knowledge.