**Wael**

**Wael.363022@2freemail.com**

Oracle ERP & SAP & Tally (AP, AR, FA, CE and GL) – Financial Accounting TB, P&L, BS, CF, Management Report, CRM, monthly closing and yearly audit

Big 4 Yearly Audit “E&Y – Deloitte”

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| Personal Information | * Marital Status: Married
* Nationality: Egyptian
* Age: 38
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| Languages | Arabic and English |  |
| Education | B.Sc. of commerce, Major Accounting, Zagazig University 1999, Egypt |  |
| Work Experience | **From Aug-2015 Till Now**Chief Accountant At (Dorchester Real Estate International Co.) Jeddah, Saudi Arabia**From April-2015 Till Aug-2015**Chief Accountant At (Al Forsan Global Industrial Complex) Rabigh- Jeddah, Saudi Arabia**From March 2010 Till April 2015:**Senior / Chief Accountant At, (Hafil Transport Est. – **Mohammad Youssef Naghi Group**), Jeddah, Saudi Arabia**I have been part of the implementation team of the Oracle ERP****Reporting to Finance Manager/Director****From August 2002 till September 2009:**Senior / Chief Accountant, Al Ansar Medical Group, Jeddah, Saudi Arabia |  |
| Duties & Responsibilities | • Responsible for critical functions within the department and capable of mentoring and assisting team members within the department. • Monitors compliance accordance to the standards of IFRS or GAAP and company procedures. • Review, investigate and correct errors and inconsistencies in accounting entries, documents, and reports. • Coordinate with other branches and business units to record inter related transactions. • Ensures that transactions are approved within designated limits as per company authority matrix. • Closely maintains and monitor the fixed assets module and ensure proper categorisation. • Adheres to internal and external deadlines• Assist the Finance Director in preparing the annual budget.• Coordinate monthly closing process and reconciliation of general ledger with sub ledgers.• Work with both internal and external auditors during operational an d financial audits.• Report, analyse, and ensure integrity of all financial information. • Participate in the stock count and cash count committees. • Ensure that all subordinates are performing with due professional care and are committed to submit all requested reports on time. • Evaluate progress of subordinates and ensure achievement of departmental targets. • I have a team of 4 accountants and 2 cashiers under my direct supervision.  |  |
| Reports**Language** **Software Skills**  | 1. Monthly Consolidated Management Accounts includes:
	1. Trail Balance
	2. Income statement
	3. Balance Sheet
	4. Cash Flow
	5. Analysis of main accounts
2. Monthly payroll preparation/review and ensure proper costing
3. Fixed asset schedule/register with book value and depreciation movements
4. Intercompany transactions recording / reconciliation
5. Provisions and accrual report/movements (i.e. EOSB, leave, tickets, utilities etc.,,,)
6. Petty cash status follow up along with aging
7. Bank reconciliation and analysis of reconciling items
8. Ageing reports for receivable & payable
9. Ad hoc reports as required

English - Arabic  Oracle ERP - SAP ERP – Tally ERP - Visual – word – Excel – power point – Adobe photo shop – Adobe Indesign.  |  |
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