**SHERYL**

**SHERYL.363026@2freemail.com**

**SUMMARY QUALIFICATION:**

Trustworthy, ethical and discreet, committed to child development and learning, confident and poised in interaction with individuals at all levels; detail-oriented and resourceful in completing projects, able to multi-task effectively.

**PERSONAL BACKGROUND**

Age : 30

Sex : Female

Date of Birth : October 09, 1986

Place of Birth : Surigao City, Philippines

Citizenship : Filipino

Civil Status : Married

**WORK EXPERIENCE**

**Security Guard** – April 27, 2011 To Present (visa will end on august 4 2017)

AL RAED SECURITY SERVICES

Fujairah Womens College (location site)

United Arab Emirates

**Duties and Responsibilities:**

* To help in reception for some papers work
* Honest and loyal in duty
* Responsible for ladies students
* Responsible for building which is the location place
* Responsible for students access IN and OUT

**Primary Teacher**

June, 2007 – March, 2010

Surigao City- Philippines

**Duties and Responsibilities:**

* Time conscious and honest to make a grades
* Prepared some reading materials, lessons materials for motivation and drill
* Aware in classroom to be a conducive
* To help the children to be friendly in school
* Responsible for children file documents and school documents
* Responsible for children learning
* Responsible to teach morality

**EDUCATION**

**Master of Arts in Education** (2007 - 2009) – (15 units)

Bukidnon External Graduate

Surigao City, Philippines

**Bachelor of Elementary Education** (2002-2006), Graduated

Northeastern Mindanao Colleges

Surigao City, Philippines

**SKILLS AND COMPETENCIES**

Computer Literate

* + MS Office, and some Basic operation
	+ Can communicate very well

**TRAINING / SEMINARS ATTENDED**

* NSI (national Security Institute) United Arab Emirates

Basic Training for Security

* Beginning Reading (February 20,2010)

DavaoChristianHigh School, DavaoCity

* Easy Speed Learning In Early Childhood Education Via UbD (February 20, 2010)

DavaoChristianHigh School, DavaoCity

* TIP (Teacher Induction Program) (every Friday August 2009)

SurigaoWestElementary School

* Regional Preschool Seminar Workshop on new ideas for providing Better Early Childhood Teaching and Learning

(June 14 – June 17, 2008)

Department of Education, Caraga Region, Butuan City

* Seminar – Workshop sa MasiningnaPagtatanghalsa Filipino

July 5 – 19, 2008

SurigaoCityElementary School

* Training Course for Unit Leaders (June 14 – 16, 2008)

Boy Scout of the Philippines

* Seminar – Workshop in Gymnastics (July 2008)

SurigaoCity Division

* Alternative Learning System (3 days Seminar, June 2006)

Division of SurigaoCity