### CURRICULUM VITAE

# GIRISHA

Girisha.363276@2freemail.com

***OBJECTIVE***: To excel in a suitable position by applying my academic and professional experience and strive towards fulfilling the responsibilities assigned to me.I best perform in my field I assure to uphold your quality standards. Policies and procedures.

### *PROFESSIONAL EXPERIENCE*

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**ACCELERATED GROWTH FZE COMPANY- DUBAI**  **MAY 2014-MAY 2016**

***Key Responsibilities as a Sales Executive***

* Meeting Contractors, Consultants and Architects for taking approval for our products and getting them specified.
* Collection of enquiries from the Construction projects for all the products, developing and sourcing the new products.
* Collection of enquiries for all the existing products, collecting price information and closing the deal.
* To collect payment from the Customer.
* To achieve sales of all the range of products
* To do the sales activates right from following up of Quotation to closing the deal up to payment collection.
* To meet the Sales target.
* To collect information un ongoing projects, Projects under tendering and project under

Design.

To develop new Customers

**AL ESSMA BUILDING MATERIALS TRADING LLC - DUBAIFROM 2007-2012**

***Key Responsibilities as a Sales Executive***

* To market and sell the wide range of Construction accessories in the Construction sector.
* Meeting Contractors, Consultants and Architects for taking approval for our products and getting them specified.
* Collection of enquiries from the Construction projects for all the products, developing and sourcing the new products.
* Collection of enquiries for all the existing products, collecting price information and closing the deal.
* To collect payment from the Customer.
* To achieve sales of all the range of products.
* To do the sales activates right from following up of Quotation to closing the deal up to payment collection.
* To meet the Sales target.
* To collect information un ongoing projects, Projects under tendering and project under

design.

* To develop new Customers.

***PERSONAL INFORMATION:***

Date of Birth : 24/10/1972

Place of Birth : Karnataka

Nationality : India

Marital Status : Married

Sex : Male

Visa Status : Visit visa valid up to 28-5-2017

## *U.A.E. VALID DRIVING LICENSE DETAILS*

Vehicle Permitted : Light Motor vehicle, Manual

Issue Date : 23/06/2009

Expiry Date : 23/06/2019

Issue place : Dubai

## *EDUCATION QUALIFICATION*

* Secondary School Certificate
* BSc in Electronics (Incomplete)

***TECHNICAL QUALIFICATION***

* MS Office [ MS Excel, MS Word]

## *LANGUAGES KNOWN*

English, Hindi and Kannada

***DECLARATION:***

In the above facts & figure are true and correct to the best of my knowledge. I assure you sir. If you give me a chance to work under your kind control I shall discharge my duties to the entire satisfaction of you.