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| **1-2.jpg CURRICULAM VITAE**    **ZUHAIR**  [**ZUHAIR.363474@2freemail.com**](mailto:ZUHAIR.363474@2freemail.com)     |  |  | | --- | --- | | **Date of Birth** | **29th May 1989** | | **Gender** | **Male** | | **Nationality** | **Indian** | | **Marital Status** | **Single** | | **Languages Known** | **English, Hindi, Malayalam, Tamil** | | **Religion** | **Islam(Muslim)** | |

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| **Career Objective** |

Seeking a challenging experience, along with my education, with an organisation where I can dedicate my complete potential by applying my knowledge, hard work and devotion to achieve success for both myself and the organisation.

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| **Educational Qualification** |

* Bachelor degree from Calicut University (B com)
* Higher Secondary from Government Higher Secondary School
* Secondary from Crescent Higher Secondary School
* Advanced knowledge of Tally ERP ,Peach tree ,Quick book & MS Office

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| **Strengths** |

* An ambitious and hard working individual with an ability to manage time effectively
* Highly flexible, good written and oral communication skill possess pragmatic approach
* Quick learner and an excellent team player
* Operational knowledge about Warehouse Management System (WMS &WM 9
* Well adaptive and ability to work under pressure

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| **Professional Experience** |

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| **Current Employer** | **Chalhoub Group**  ***Real Emirates LLC*** |
| **Duration** | **March 2014 to Present** |
| **Current Designation** | **Store keeper** |

**Location UAE (Dubai)**

**Duties and Responsibilities**

* Checking the shipment as per Shipment Arrived Note (ASN)
* Arranging and segregation of products as per packing list
* Receiving and put away the items to proper locations
* Picking the items as per distribution invoice and proper checking the orders before delivery
* Replenishing the stock to the main pick piece locations
* Maintain inventory and prepare purchase requisitions for the replacement of stock
* Communicates with others inorder to receive or transmit information
* Maintains proper checking of equipments and instruments on frequent interval
* Ensures proper housekeeping

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| **Previous Employer** | **Pioneer World** |
| **Duration** | **May 1st to November 30th 2013** |
| **Designation** | **Sales Associate** |

**Location India**

**Duties and Responsibilities**

* Acknowledge and greeting customers and determined their needs and wants
* Provide product knowledge to customers through the features, values and benefits of each product
* Maintained sales records for inventory control
* Actively participate in all programmes and procedures that drive sales
* Arrange products on shelves in a tidy manner
* Handle returns and complaints effectively
* Be aware of current promotional items correct pricing
* Balance cash registers with receipts

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| **Declaration** |

The above mentioned details are correct in the best of my knowledge and belief.