**PRAVEESH**



**PRAVEESH.363478@2freemail.com**

**OBJECTIVE**

To make the most of my ability & acquaintance to grow knowledgeably & intellectually there by making a constructive contribution to the organization.

**EDUCATIONAL QUALIFICATION**

* Degree BA Functional English – 55% Calicut University Kerala, India
* Higher Secondary- Humanities -75%(2007-March)
* Senior Secondary School Leaving Certificate- 58%(2005-March)

**ADDITIONAL KNOWLEDGES & QUALIFICATION**

* Microsoft office tools
* Windows & Internet
* Licensed broker certificate from National Insurance Academy India( As a part of Current Job)

**PROFESSIONAL EXPERIENCE**

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| **●Current Job** : **IIIrd Job** | As a **Relationship Manager** in **Toyota Tsusho Insurance Broker India Pvt. Ltd** DEC 2014 own wards**Job Roll**:As a Relationship Manager for Toyota Car Dealers in Kerala**Key Responsibilities**Handling Sales, Claims, Operational Support in Policy Issuance, Co-ordination with Head office. Approving & submitting Endorsements, Policy Cancellations. Product training for Insurance team, Preparing daily reports & MIS for stake holders.As a **District Programme Officer** in **RELIANCE GICL** FEB-2013 – DEC-2014s**Job Roll:**Dealing with the Government provided Medical Insurances **Mostly dealt with**- RSBY( Rashtriya Swasthya Bhima Yogana) A central Govt Medical Insurance Policy.  |

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| **● IInd Job** **●Ist job**   | **Key Responsibilities** :Sales and Enrollment for Insurance schemes, Training for Sales & Enrollment team in Proposal filling and operational procedures, Training for Claim investigators, Sharing MIS to Stake holders, Liaising with different Stake holders such as District Collector, District Medical Officer, State Nodal Agency. Customer Grievance Handling, Claim Handling both in operations and procedures. As a **Senior Sales Officer** in **CHOLA MS GENERAL INSURANCE CO.LTD**  From March-2011 – Feb-2013**Job Roll**:Dealing with General Insurance Sales, Managing & Providing Service to Car Dealers, Insurance Agents, DSA s and Recruitment driving sales of new Insurance Agents. Policy Issuance through Insurance company portal, Policy Endorsements, Maintaining database for renewal potential.As an **Insurance Executive** in **Toyota Passenger Car Dealer.**April-2010 to March-2011**Job Roll;**Sales advising to walk in customers, Policy Issuance, Operational Responsibilities |

**INTEREST & ACTIVITIES**

* Meeting New People
* Interested in Traveling

**HOBBIES**

* Listening Music
* Travelling

**PERSONAL QUALITIES**

* Quick Learner
* Sincere & Hardworking

**DECLARATION**

I hereby declare that the above furnished information is genuine, to the best of

my knowledge and belief.