**Mr.Amit**

**AMIT.363506@2freemail.com**

Career Objective:

Seeking a challenging and growth oriented career in foreign exchange and banking Sector and utilize my skills in the best possible way for the growth of Organization and enhance them to keep up the pace with latest technology for satisfying the Customer Requirements in a best possible way.

Current Work Experience:

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| Company | HDFC Bank Limited |
| Designation | Deputy Manager |
|  Duration  | Currently Working from 15 November 2016 |

Job Profile :

* Interacting with clients.
* Handling Internal and External clients .
* Handling Retail and Wholesale foreign exchange transaction
* Adherence to RBI guideline
* Funding of Foreign currency card,
* Handling Inward and outward remittances
* Opening CASA
* high levels of customer service orientation and application of bank policy.
* Cross sells existing bank products to customers.
* Informs customers of new products or product enhancements to further expand the banking relationship
* Maintains complete relationship record for assigned customer accounts

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| Company | Thomas Cook (India) Limited |
| Designation | Assistant Manager |
|  Duration  | Currently Working from 10 Feb-2010 to 11 Nov 2016 |

Job Profile :

* Interacting with agents and clients.
* Managing Quality Process of Team.
* Handling Internal and External clients .
* Handling Retail and Wholesale foreign exchange transaction
* Adherence to RBI guideline
* Funding of Foreign currency card
* Handling Inward and outward remittances

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| Company | Blue Star Air Travel Services pvt ltd |
| Designation |  Forex Executive |
| Duration  |  Worked from 14 Aug 2009 –14 Feb 2010 |

**Job Profile** :

* Handling Forex Cash Counter
* Handling Retail Foreign exchange transaction
* Adherence to RBI guideline

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| Company | Destination Globe |
| Designation | Account Executive |
| Duration  | Worked from 2007 to 2009 (2 yrs) |

**Job Profile** :

* Preparing bills
* Handling Cash And petty cash.
* Responsible for Receivables
* Handling Accounting and Client queries

Educational Qualification:

* Completed Bachelor of commerce from Mumbai University.
* Completed HSC from Maharashtra State Board
* Completed SSC from Maharashtra State Board

Capabilities:

* Analysis and Decision Making
* Team Working
* Communication Skills
* Flexible and open to changes
* Take additional responsibilities.

Areas of Interest:

* Traveling, Reading and Listening to Music.

Language Proficiency:

* English, Hindi, Marathi ,Guajarati