**Curriculum vitae**

[**Shahd.363518@2freemail.com**](mailto:Shahd.363518@2freemail.com)

**Personal information**

Name: Shahd

Nationality: Sudanese.

Gender: Female.

Date of birth: 20 July 1991.

Marital status: Single.

**Scientific qualification**

Bachelor of Engineering (HONOURS) in Electronic Engineering, Future University Sudan, 2013.

**Work experience**

* Engineer at electronic monitoring and radar department at ministry of infrastructure of Sudan, Khartoum. (One year, 2013-2014)
* Customer service representative at RTA call center 8009090 ( 6 months )
* Collection consultant for du collection project at Sutherland Global Service ( 6 months)
* Rocksale General Trading LLC, Dubai (May 2016- till present)
* Legal secretary at Rashid Saif advocates and legal consultancy (May 2016- till present).

**Training courses**

* ICDL , ECDL Foundation.

**Skills**

1. Excellent communication skills.

2. Excellent computer skills.

3. Fast learner.

4. Very committed.

**Objectives**

* Finding and keeping a job in well known organization with salary 7000 and above and suitable working hours.
* Having the ability to learn and work at the same time with the opportunity to develop and grow.

**Languages:**

* Arabic (mother language)
* English (second language, fluently).