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| **Arshad****Arshad.363541@2freemail.com**. |  |  |

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| **Executive Summary** |
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| **5.5 years** experience and a significant contributor in core activities of the business that would help increasing productivity reduces costs and improves profitability. Strong capability to identify problems and suggesting solutions. Possess excellent analytical, planning, negotiation, relationship-building skills. Well versed in various financial analysis and reports. I am now looking for a career advancement opportunity with a company that will allow me to develop my skills and potential. |

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| **Academic and Professional Education** |
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| **CA Inter** | The Institute of Chartered Accountants of Pakistan |
| **MBA (Finance) (Result Awaited)** | University of the Punjab |
| **Bachelor of Commerce** | University of the Punjab |

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| **Work Experience Summary** |
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| **Audit Senior** | PKF International – AlKhobar, Kingdom of Saudi Arabia | 18 December 2016 to date |
| **Audit Associate** | KPMG Fakhro – Manama, Kingdom of Bahrain | 28 January 2016 to 13 April 2016 - (3 months secondment) |
| **Senior Audit Associate** | KPMG Taseer Hadi & Co. Chartered Accountants – Lahore, Pakistan | 18 December 2012 to 17 June 2016 - (3 years and 6 months) |
| **Senior Accountant** | Jamshoro Joint Venture Limited – Lahore, Pakistan | 02 February 2011 to 26 November 2012 - (1 year and 10 months) |

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| **Work Experience** |

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| ***Audit Senior*****PKF AlBassam & AlNemer Allied Accountants – Kingdom of Saudi Arabia.****A member firm of PKF International.** **18th December 2016 – Present** |  |
| PKF is a global family of legally independent firms providing world-class analysis and clear solutions in Assurance, Advisory, Taxation and Business Services for companies around the globe. **Key areas of experience and responsibilities:*** Conduct of assigned audit engagements successfully from beginning to end.
* Identification and communication of issues raised, offering recommended solutions relevant to business and risk.
* Supervision of junior auditors assigned to engagements providing guidance and overall review of deliverables.
* Checking that the financial statements are in accordance with International Financial Reporting Standards (IFRSs) and SOCPA.
* Ensure adequate focus on personal professional growth relevant to taking on more challenging assignments, in line with standard audit career progression – proactively seeks relevant Education and training opportunities.
* Develop audit programs and testing procedures relevant to risk and test objectives.
* Prepare audit file through “Caseware Working Papers”.
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| ***Associate*****KPMG Fakhro – Kingdom of Bahrain.** **A member firm of KPMG International.** **28th January 2016 – 13 April 2016 (3 months secondment)** | C:\Users\akiqbal\Desktop\KPMG-Logo.jpg |
| In recognition of my long service at KPMG Taseer Hadi & Co. Chartered Accountants Pakistan, I was seconded to KPMG Bahrain for the period of three months. My responsibilities include planning, performing and reviewing audits of various clients in Bahrain.**Key areas of experience and responsibilities:*** Assessing risks and internal controls to identify areas of non-compliance, evaluating manual and automated financial processes.
* Checking that the financial statements are in accordance with International Financial Reporting Standards (IFRSs) and Bahraini Law.
* Perform statutory audits of areas assigned and preparation of financial statements and related disclosures.
* Preparation of audit file through KPMG eAudit software.
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| ***Senior Audit Associate, Semi Senior and Associate*****KPMG Taseer Hadi & Co. Chartered Accountants - Pakistan.****A member firm of KPMG International.****18th December 2012 – 17 June 2016 (3 years and 6 months)** | C:\Users\akiqbal\Desktop\KPMG-Logo.jpg |
| Joined KPMG Pakistan as Audit Assistant in **December 2012** and since then have worked in the capacity of Audit Assistant, Semi Senior, and Senior Auditor. I was involved in the planning, performing and reviewing audits of various local and multinational clients including manufacturing, non-profit, education and service organisations.**Key areas of experience and responsibilities:*** Performing audits of various multinational and local companies. Has also been involved in statutory audits under local regulations in accordance with the Instructions of Group Auditors for KPMG Global Clients ensuring a sound risk management and effective internal control environment.
* Identifying financial statement risks and financial statement controls and testing appropriate controls.
* Preparation of standalone and consolidated Financial Statements.
* Monitoring and evaluation of systems and underlying records of financial statements assertions.
* Understanding the client’s internal control systems with the objective of recommending improvements.
* Involvement in non-audit assignments under the framework design by relevant regulatory authorities.
* Preparation of audit file through KPMG eAudit software.
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| ***Senior Accountant, Accountant*****Jamshoro Joint Venture Limited - Pakistan.****02 February 2011 – 26 November 2012 (1 year and 10 months)** |  |
| Jamshoro Joint Venture Limited is Pakistan’s largest private-sector gas processor. Joined JJVL as Accountant in **February 2011** and since then have worked in the capacity of Accountant, and Senior Accountant. I managed the accounts of the Company and was involved in key financial decisions.**Key areas of experience and responsibilities:*** Preparation and recording asset, liability, revenue, and expenses entries by compiling and analyzing account information.
* Maintaining and balancing subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies.
* Maintaining general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries.
* Summarizing financial status by collecting information; preparing balance sheet, profit and loss, and other statements.
* Completing external audit by analyzing and scheduling general ledger accounts; providing information for auditors.
* Avoiding legal challenges by complying with legal requirements.
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| **Professional Skills**  |
| * Financial Reporting and Analysis;
* Accounts preparation as per IFRSs, SOCPA.
* Internal Controls evaluation and risk assessment;
* Financial Audit;
* Financial Modelling;
* Management Reporting and Costing Reviews
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| **Certificates & Trainings** |
| * Presentation and Communication Skills Course (PCSC) from Institute of Chartered Accountants of Pakistan (ICAP)
* Stress Management from Harvard ManageMentor during employment with KPMG
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| **Industry-wise Experience as Auditor** |
| During my tenure at KPMG and PKF, I have been involved in the following sectors: |
| **Manufacturing:*** Al Ma’awda Steel Reinforcement – Bahrain
* Al Ma’awda Factory for Furniture and Carpentry - Bahrain
* Pak Kuwait Textiles Limited - Pakistan
* Al Nasr Textiles Limited - Pakistan
* Countryside Natural Products (Private) Limited - Pakistan
* Maple Leaf Cement Factory Limited - Pakistan
* Fazal Cloth Mills Limited – Pakistan
* Age Steel Company LLC – Saudi Arabia
* Steel World Company Limited LLC – Saudi Arabia
* Al-Azman Steel Galvanization Company – Saudi Arabia
* Takween Advanced Insudtries – Saudi Arabia
 | **Construction:*** Al Ma’awda Construction WLL - Bahrain
* Al Ma’awda for Construction Materials SPC - Bahrain
* L&T ATCO Saudi LLC – Saudi Arabia
* Hanwha Saudi General Contracting Company LLC – Saudi Arabia
* National Logistics Cell (Specific Projects audit) - Pakistan
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| **Services:*** WorldCall Telecom Limited - Pakistan
* Professional Employers (Private) Limited - Pakistan
* The Pakistan Credit Rating Agency Limited - Pakistan
* Lahore Grammar School (Private) Limited - Pakistan
 | **Real Estate:*** Bin Faqeeh Real Estate Investment Co. SPC - Bahrain
* Palace Palm Apartments – Bahrain
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| **Marine Industry:*** Awal Marine Services Establishment WLL – Bahrain
* Awal Contracting and Trading Company (AWALCO) WLL – Bahrain
 | **Oil and Sector:*** Tiger Offshore Middle East Trading and Services WLL - Bahrain
* Seadrill GCC Operations LLC – Saudi Arabia
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| **Non-profit organizations:*** South Asia Partnership – Pakistan (Specific Project audit) - Paksitan
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| I have also been involved in the following Internal audit assignments:* Unilever Pakistan Limited – Pakistan
* Treet Corporation Limited – Pakistan
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| **IT Proficiency** |
| * Proficient user of Microsoft Office applications which include, Excel, Word and PowerPoint.
* Advance Excel Skills.
* User level understanding of various accounting software
* Familiar with Oracle (KPMG Bahrain uses Oracle for projects’ management)
* Used different auditing softwares like KPMG eAudit, IDEA Analytics, Caseware
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| ­**Personal data** |
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| Marital Status: | Single |
| DOB: | 8th March 1989 |
| Language Proficiency: | English, Urdu, and Punjabi |
| Nationality: | Pakistani |

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