ANFIAT

ANFIAT.363706@2freemail.com

EDUCATION

2016-2018**:** ProfessionalMaster Program in Banking and Finance (Year 1) United Arab Emirates (Abu Dhabi)
Paris-Sorbonne University Abu Dhabi

* **Specialization in Finance data analysis, strategy & Management**

2013-2016: Bachelor degree in Economics and Management United Arab Emirates (Abu Dhabi)
 Paris-Sorbonne University Abu Dhabi

* **Concentration in Mathematics of Finance, analyst quantitative, law,**

**Advanced mathematical economics.**

2013: College Degree in Scientific Baccalaureate Comoros (Moroni)
 High School Moinahaya of Djomani

WORK EXPERIENCE

June-September 2015 Djoudoude’s Construction Company, Training Accountant Assistant Comoros (Moroni)

* Organize office operations and procedures
* General keeping and office duties
* Follow up with pending payments
* Invoicing
* Preparing incoming customer payments

Key Achievement: Acted as the most trusted and skilled point of contact for all internal cash inquiries

 Proved to be one of the top employers who submitted every due report on time

July-September 2014: Anfouine’s Shop, Responsible of customer services & payment processing Comoros (Moroni)

* Wrote customer orders and processed payment
* Managed telephone request and delivery order

Key Achievement: Established good working relationships with customers/clients.

VOLUNTEERING & CAMPUS ACTIVITIES

March 2016: Paris Sorbonne University Abu Dhabi, Abu Dhabi

 Organization of the Annual International Day

 Managed exhibition stands, student show, and VIPs guests welcoming.

OTHER SKILLS & QUALIFICATIONS

Skills:

* Ability to organize, structure, and analyses qualitative and quantitative data.
* Work independently or within a group
* Able to gather information from different sources
* Excellent command of Microsoft Word, Excel, SAS, STATA

Key Skills:

* Strong mathematics (analytical and numerical) skills and knowledge of financial concepts
* Excellent written, communication skills
* Good customer services skills (Ability to maintain strong relationship with clients and team members)
* Languages:
* French: Native language
* English: Fluent
* Arabic: Basic

Personal traits:

* Flexible, adaptable and responsible
* Hardworking and willing to learn new things
* Ability to work under pressure