Curriculum-vitae

BITTU

[BITTU.363924@2freemail.com](mailto:BITTU.363924@2freemail.com)

CARRIER OBJECTIVE:

I am bestowed with an ability to learn quickly and to face challenge. I want to be a part of ever growing dynamic organization like yours which will enable me to contribute to the growth and performance of the Company. In the long run, I seek to balance my career with excellence and personnel experience along with growth of the organization.

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| NAME OF EXAMINATION | BOARD/UNIVERSITY | YEAR OF PASSING | DIVISION |
| Madhyamik | U.P Board | 2009 | 2ND |
| Higher Secondary | B.S.E.B Patna | 2011 | 2nd |
| B.Com (Hons) | J.P.U. Chappra | 2014 | 2nd |

EXTRA QUALIFICATION :

* Proficient in Microsoft Office ( Ms. Excel, Word, Power point & Internet)
* Completed Designing Course of Multimedia from CMC Computer Academy.
* Completed in Certificate Course in Financial Accounting from CMC.
* Proficient in Microsoft Office ( Ms. Excel, Word, Power point )
* Diploma in Financial Accounting from CMC.

PERSONAL DETRAILS

Date of Birth : 04-04-1993

Gender : Male

Marital Status : Unmarried

Religion : Hinduism

Nationality : Indian

Hobby : Reading Book

Language (Spoken) : Hindi English &, Bengali