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| **pp** | **BALA****BALA.364072@2freemail.com****Head of the InstitutionPrincipal / CEO of Institution** **Location Preference**: India & Gulf Countries **Industry Preference:** Schools & Educational Institutes |
| Profile Summary |
| * A strategic professional with over 20 years of experience in working on academic, trainings and administrative operations with schools and educational institutes
* Acknowledged for turning around the School, performance and achieving higher ratings Y-o-Y basis; implemented teacher-led professional development model, Welcome Centre, faculty book study groups & other improvement initiatives
* Expertise in developing curriculum to accommodate different learning styles & maximizing students’ comprehension; worked on Editorial Board of text books preparation to prepare the student curriculum
* A keen planner & implementer with proficiency in handling administrative activities entailing operational policies/norms, faculty appraisal/training and upholding of the institution’s motto
* A high-quality student experience, through a comprehensive network of student support and guidance services and a range of social, cultural and sporting activities; excellence in leading a student team to NASA
* Achievement oriented professional with excellent people management skills and an ability to manage change with ease
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| Education |
| * M.P.M - Management Training in School Administration from J.D.V., Pune in 2007
* B.Ed. from College of Teacher Education, Kakatiya University in 2000
* B. Sc. from Loyola College, Nagarjuna University in 1997
* M.Sc. from Osmania University, Hyderabad in 2004
* MA. From Osmania University.
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| IT Skills | Area of Excellence |
| * Proficient in MS Office, S.P.S.S, Tally and Internet Applications

Soft SkillsTeam PlayerProblem SolverAnalyticalCollaborator Communicator InnovatorPersonal Details**Date of Birth:**5th June 1971**Languages Known:** English, Hindi & Telugu**Nationality:** Indian**Marital Status:** Married**No. of Dependents:** 3 |

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| **Strategic Planning** |
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| **Institute Management**  |
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| **General Administration** |
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| **Operations Management** |
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| **Curriculum Development** |
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| **Training & Development** |
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| **Admissions** |
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| **Cost & Budget Management**  |
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| **Liaison & Coordination** |
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| Work Experience |
|  **July’2016 - till date****Clovis High School, USA as Asst. Principal** **May’13 – Apr’2016** |
|  **Gulf Indian High School, Dubai as Principal****Jun’12- Apr’13****Surya Chandra Palace School, India as Principal****Jun’07 – May’12****Sujatha High School, India as Principal****Jun’01 – May’06****St. Paul’s High school, India as Vice Principal & Science Teacher** |
| **Key Result Areas:*** Developing plans on Peer Coaching and Models of Teaching
* Facilitating continuous improvement for school programs and individuals
* Imparting trainings to the team of educators as well as admissions team and providing support to school team in terms of curriculum, events and trainings
* Providing leadership to teaching & administrative staff and ensuring high quality teaching
* Spearheading professional development and implementing educational programs
* Reviewing the pre-set educational standards, classroom instructional programs, establishing academic and other performance objectives
* Developing educational quality management systems while establishing policies and procedures to carry them out for quality audit/accreditation
* Maintaining documentation of best practices and other activities
* Conceptualizing student centric activities in schools

**Highlights:*** Planned staff development program to support School Improvement Plan designed by the leadership team
* Implemented teacher-led professional development model to infuse constructivist teaching into classrooms through Powerful Teaching and Learning
* Prepared small learning groups of staff members focused around continuous improvement with an emphasis on higher order thinking skills and literacy
* Created Welcome Centre for new students and parents from a variety of economic, social backgrounds to acquaint them with school systems and to assess student skills for appropriate placement
* Implemented faculty book study groups around current educational topics
* Mentored a student team to visit NASA
* Worked as:
	+ Member of Editorial Board of text books preparation, Principal, Asst. Principal and financial administratior
	+ Member of the Interview Board of Principal, Assistant Principal, Staff & Student Selection
* Organized Sports, cultural and literary competitions wherein thousand students from forty one schools participated
* Developed Policies for all the Departments of School
* Turned around the company from losses to a path of profitability of 30%
* Achieved a reduction in operational cost by 20% through a detailed analysis of the daily functions as well as appropriate deployment of resources as well as strategic moves
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