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| **pp** | **BALA**  [**BALA.364072@2freemail.com**](mailto:BALA.364072@2freemail.com)  **Head of the Institution  Principal / CEO of Institution**  **Location Preference**: India & Gulf Countries  **Industry Preference:** Schools & Educational Institutes | |
| Profile Summary | | |
| * A strategic professional with over 20 years of experience in working on academic, trainings and administrative operations with schools and educational institutes * Acknowledged for turning around the School, performance and achieving higher ratings Y-o-Y basis; implemented teacher-led professional development model, Welcome Centre, faculty book study groups & other improvement initiatives * Expertise in developing curriculum to accommodate different learning styles & maximizing students’ comprehension; worked on Editorial Board of text books preparation to prepare the student curriculum * A keen planner & implementer with proficiency in handling administrative activities entailing operational policies/norms, faculty appraisal/training and upholding of the institution’s motto * A high-quality student experience, through a comprehensive network of student support and guidance services and a range of social, cultural and sporting activities; excellence in leading a student team to NASA * Achievement oriented professional with excellent people management skills and an ability to manage change with ease | | |
| Education | | |
| * M.P.M - Management Training in School Administration from J.D.V., Pune in 2007 * B.Ed. from College of Teacher Education, Kakatiya University in 2000 * B. Sc. from Loyola College, Nagarjuna University in 1997 * M.Sc. from Osmania University, Hyderabad in 2004 * MA. From Osmania University. | | |
| IT Skills | | Area of Excellence |
| * Proficient in MS Office, S.P.S.S, Tally and Internet Applications   Soft Skills  Team PlayerProblem SolverAnalytical  Collaborator Communicator Innovator  Personal Details  **Date of Birth:**5th June 1971 **Languages Known:** English, Hindi & Telugu  **Nationality:** Indian  **Marital Status:** Married  **No. of Dependents:** 3 | | |  | | --- | | **Strategic Planning** | |  | | **Institute Management** | |  | | **General Administration** | |  | | **Operations Management** | |  | | **Curriculum Development** | |  | | **Training & Development** | |  | | **Admissions** | |  | | **Cost & Budget Management** | |  | | **Liaison & Coordination** | |  | |
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| Work Experience | | |
| **July’2016 - till date**  **Clovis High School, USA as Asst. Principal**  **May’13 – Apr’2016** | | |
| **Gulf Indian High School, Dubai as Principal**  **Jun’12- Apr’13**  **Surya Chandra Palace School, India as Principal**  **Jun’07 – May’12**  **Sujatha High School, India as Principal**  **Jun’01 – May’06**  **St. Paul’s High school, India as Vice Principal & Science Teacher** | | |
| **Key Result Areas:**   * Developing plans on Peer Coaching and Models of Teaching * Facilitating continuous improvement for school programs and individuals * Imparting trainings to the team of educators as well as admissions team and providing support to school team in terms of curriculum, events and trainings * Providing leadership to teaching & administrative staff and ensuring high quality teaching * Spearheading professional development and implementing educational programs * Reviewing the pre-set educational standards, classroom instructional programs, establishing academic and other performance objectives * Developing educational quality management systems while establishing policies and procedures to carry them out for quality audit/accreditation * Maintaining documentation of best practices and other activities * Conceptualizing student centric activities in schools   **Highlights:**   * Planned staff development program to support School Improvement Plan designed by the leadership team * Implemented teacher-led professional development model to infuse constructivist teaching into classrooms through Powerful Teaching and Learning * Prepared small learning groups of staff members focused around continuous improvement with an emphasis on higher order thinking skills and literacy * Created Welcome Centre for new students and parents from a variety of economic, social backgrounds to acquaint them with school systems and to assess student skills for appropriate placement * Implemented faculty book study groups around current educational topics * Mentored a student team to visit NASA * Worked as:   + Member of Editorial Board of text books preparation, Principal, Asst. Principal and financial administratior   + Member of the Interview Board of Principal, Assistant Principal, Staff & Student Selection * Organized Sports, cultural and literary competitions wherein thousand students from forty one schools participated * Developed Policies for all the Departments of School * Turned around the company from losses to a path of profitability of 30% * Achieved a reduction in operational cost by 20% through a detailed analysis of the daily functions as well as appropriate deployment of resources as well as strategic moves | | |
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