Objective

To obtain full time employment with opportunity for growth and advancement.

Profile

Motivated, self-starter able to work independently. Hard working & passionate about the medical coding industry. Able to multi-task and prioritize. Very organized and detail-oriented. Seeking long-term employment.

Skills Summary

|  |  |  |
| --- | --- | --- |
| * ICD-9-CM
* CPT
* Anatomy & Physiology
* Medical Terminology
 | * Meditech
* Customer Service
* Scheduling
* ICD-10
 | * Insurance Verification
* Patient billing/collections
* AHIMA member
* Auditing/Education ICD 10
 |

* CCS credentials through AHIMA
* Completion of a 2 year AHIMA approved Medical Coding Program
* AHIMA-Approved ICD 10 CM/PCS Trainer/ Ambassador
* Familiar with Medicare edits
* Working on completing additional degree program to get my RHIT
* On-site Medical coding practicum
* Extensive knowledge of ICD-9-CM & CPT codes and guidelines
* ICD 10 training and classes completed
* Extensive knowledge of POA and DRG selection/guidelines
* Extensive knowledge of Meditech, 3M encoder, Cerner, Quantum, EPIC, Cirius & Actus (computer assisted coding)
* Office manager/supervisor experience

Employment History

**Himagine solutions- auditor/educator (November 2015-february 2017)**

* Responsible for auditing/educating and transitioning of students with less than 3 years of experience to clients
* Ensuring coders are proficient in client systems prior to transitioning to client full time
* Work together with the Coding Managers to ensure proper understanding of facility expectations and guidelines
* Educate coders on various coding topics via phone conferences and WebEx
* Audit charts (IP, OP) to ensure proper understanding of coding guidelines and client expectations

**Sutherland global- ICD 10 educatIOn training manager (march 2015-October 2015)**

* Responsible for ICD 10 training and education of 80+ on shore coders
* Work together with the Coding Training Manager to ensure proper understanding of coding guidelines
* Educate coders on various ICD 10 topics via phone conferences and WebEx
* Audit ICD 10 charts (IP, OP, Pro Fee facility)
* Manage ICD 10 auditors
* Oversee dual coding

**maxim healthcare- icd 10 auditor/educator (jan/14-March/15)**

* Audit all dual coded ICD 10 outpatient records for large teaching hospital and small community hospitals
* Educate coders on various ICD 10 topics via phone conferences and WebEx
* Assist in educating physicians in implementing better documentation
* ICD 9 audits including E/M and APC auditing
* ICD 10 Pro-Fee audits/IP Audits

**Xtend healthcare-coding specialist/icd 10 education team (09/13-jan/14)**

* In Patient
* ICD 10 Implementation Team
* ICD 10 Education Team
* Auditing IP, OP
* Travel to facilities and implement ICD 10 plans (including physician education)
* Travel to facilities and clean up Medicare edits

**UNIVERSITY PITTSBURGH MEDICAL CENTER- REMOTE CODER III (01/13-09-13)**

* In Patient
	+ 600+ bed teaching/university hospital (acute care)
* Transplant, trauma, surgical experience, acute care
* Extensive training in ICD 10

**Yampa Valley medical center- Steamboat springs, co (03/12-01/13)**

**medical coding specialisT**

* Inpatient, Out Patient, Same Day Surgical, Emergency, & Observation coding
	+ Small community hospital (acute care)

**Aspen valley hospital. - ASPEN, CO (10/11-03/12)**

**INSURANCE VERIFICATION/CODING**

* Patient scheduling for hospital outpatient procedures
* Extensive insurance verification experience
* Coding practicum (Inpatient and Emergency)

**VALLEY VIEW HOSPITAL- GLENWOOD SPRINGS, CO (04/09-04/10)**

**PATIENT FINANCIAL SERVICES**

* Patient billing and collections in a hospital setting
* Patient admissions (Inpatient, outpatient, and ED)

**Santa Barbara city college – Santa Barbara, CA/Online
Certificate of Medical Coding (2-year program approved by AHIMA)**

**Associates Health information technology (Currently enrolled)**