**CURRICULUM VITAE**

**SHARON**

[**SHARON.364364@2freemail.com**](mailto:SHARON.364364@2freemail.com)

**CAREER OBJECTIVE**

Seeking entry level assignments in Civil Engineering with an organization of high repute. Preferably, in the Architectural or Construction sector.

**PROFILE SUMMARY**

* A civil engineer with 1 year of experience in Tendering and estimation, project reports and site supervision.
* Deft dealing in different design based software, having expertise in applications like AUTOCAD 2D, REVIT ARCHITECTURE, MS Office etc.
* An enterprising individual with good interpersonal skills and willingness to learn.

**WORK EXPERIENCE**

**Manipal Energy & Infratech Ltd- Junior Civil Engineer (August 24th 2015 – Febraury 15th 2017)**

Roles & responsibilities:

* Accustomed with E Tendering processes and tender documentation for Civil Projects.
* To quote for multi-disciplinary tenders, mainly civil.
* To understand Civil Engineering, design standards and solutions, and to work on it.
* Preparing technical reports, site diary and other suitable project related reports as required.
* Undertaking technical and feasibility studies including site investigations and surprise site visits.
* Estimate quantities and cost of materials, equipment or labour to determine project feasibility.
* To follow up with site Engineers regarding day to day activities and to report on daily basis.

**EDUCATIONAL QUALIFICATION**

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| --- | --- | --- | --- | --- |
| COURSE | INSTITUTION | PLACE | YEAR OF PASSING | PERCENTAGE |
| DIPLOMA IN BUILDING DESIGN | CADD CENTRE TRAINING SERVICES | MANIPAL | 2017 | - |
| B.E IN CIVIL ENGINEERING | SHRI MADHWA VADHIRAJA INSTITUTE OF TECHNOLOGY AND MANAGEMENT | BANTAKAL, UDUPI | 2015 | 67.53% |
| XII | ST CECILY’S PRE UNIVERSITY COLLEGE | UDUPI | 2011 | 71% |
| X | ST CECILY’S GIRLS HIGH SCHOOL | UDUPI | 2008 | 73.44% |

**ACADEMIC PROJECTS**

* Undergone a project on extensive survey.
* Undergone a project on “Iron removal from drinking water using low cost adsorbents – A comparative study”.

**OTHER ACCOLADES**

* Published a journal on the topic “iron removal from drinking water using low cost adsorbents – A comparative study.
* Participated in ISTE student chapter**.**

**PERSONAL DETAILS**

Nationality : Indian

Date of Birth : 03 March 1994

Gender : Female

Marital Status : Single

Hobbies : Music, Travel

Linguistic Abilities : English, Hindi, Kannada & Tulu

**DECLARATION**

***“I do hereby declare that the information furnished above is true to the best of my Knowledge”.***