**Manoher.365014@2freemail.com**

 **Expertise in Information Analytics, Academic Administration , Human Resource, Public Relation, Marketing, Student Services, Customer Support, E-Resources, Education Management, Digital Marketing, Knowledge & Library Management.**

* To provide comprehensive resources & services for teaching & learning by understanding to the needs of the user community.
* To educate and empower individuals and communities on democratic processes
* To build individual's capacity to promote equitable access to resources for learning and knowledge
* To support the study needs of people engaged in lifelong learning
* To assist in the reduction of disadvantage and inequality
* To promote and encourage reading across generations
* To contribute to the economic regeneration of the people in the locality
* To take initiatives to sustain community identity and confidence

**Educational Qualifications:**

**M A**- Economics-Madurai Kamaraj University – 1989

**M L I S** – Library & Information Science – Annamalai University- 1995

**M Phil** – Entrepreneurship- Madurai Kamaraj University India – 1997

**Ph D** – Science – N A I University Italy – 2007

 **Present Job: Administrator / Librarian Shining Star International School, Abu Dhabi UAE**

  **Previous job : Registrar / Librarian Apex Professional University Estd by Govt AP India**

 **First Job : Commercial Executive – AMKETEE T T Ltd New Delhi**

**Duty Responsibilities:**

* Information Analyst, Administration, Counseling, HR activities, Digital Library,Digital Marketing,

Customer services ,Proficiency in E-libraries & Management, Budget, Technical Services, Network Based Developments, Selection of Books & Journals, ISO Quality, Stock verification, Library Automation , Record documentation, knowledge of Publishers, suppliers ,& Negotiations,with Govt organizations, familiar with libSys, Koha, libsoft, Easylib Libsoftware’s.& Internet base Online Digital works.

**Professional Membership: ALA, KALA, AKELPA, INDEST, DELNET,BCL, IIMB, CMTI**

**Details of Employment:**

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| --- | --- | --- | --- | --- |
| **Sl. No** | **Organization/ Institute** | **Position****Held** | **From** | **To** |
| 1 | MVJ Medical College & Research Hospital, Bangalore, India | Chief Librarian  | 26/06/2014 | 30/06/2015 |
| 2 | Xavier Institute of Management & Entrepreneurship (XIME), Bangalore | Library In-charge | 25/11/2013 | 24/06/2014 |
| 3 | M.S. Ramaiah Institute of Technology Bangalore, Karnataka, India | Librarian & Head | 16/04/2007 | 24/11/2013 |
| 4 | MV J College of Engineering, BangaloreBangalore, India | Chief Librarian | 16/11/2005 | 30/03/2007 |
| 5 | AAM Engg College,Tiruvarur, TNTiruvarur, Tamilnadu, India | Sr. Librarian | 20/11/2002 | 12/11/2005 |
| 6 | KodaiKanal Institute of Technology Kodaikanal, Tamilnadu,  | Librarian | 6/08/2001 | 31/10/2002 |
| 7 | Trinity Institute of Technology Bangalore, K | Librarian | 9/09/2000 | 23/04/2001 |
| 8 | Sethu Institute of Technology,Madurai,TNMadurai, Tamilnadu, India | Librarian | 5/04/1995 | 31/08/2000 |
| 9 | Bishop Heber College,Trichy,TNTamilnadu, India | Coordinator Ref-.librarian | 1/03/1993 | 30/03/1995 |
| 10 | Bharathidasan University ,Trichy, TNTrichy, Tamilnadu, India | Librarian Trainee | 1/10/1992 | 28/02/1993 |

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| **International** |
| 1 | Web metrics-COLLNET  |
| 2 | Standardization of Activities & Service in MSRIT Library in the ICT era , ISBN: 13-978-8170006756. 10-8170006759 |
| **National** |
| 1 | Income, Expenditure and savings pattern of mill workers  |
| 2 | A Research study on Product Acceptance of HINDU News Paper |
| 3 | A Research Study on Herbal medicine for ear diseases \* |

***Guided for 16 Research scholars in Library Science & awarded***

**Workshops, Conferences & Seminars attended 17 National & International**

**Paper Presentation:**

**\*Best Paper Presentation - 2003 awarded by Dr. A P J Kalam former President of India**

**Personal Profile:**

Date of Birth: 11.11.1962

Nationality: Indian

Religion : Hindu

Languages: English, Hindi, Sanskrit, Kannada & Tamil

Strengths: Capable of managing work as planned

 Ability to adapt to changing work environment

 Manage large groups & deliver on time

**Extra Curricular Activities** Member NSS, Rotract club, Indian Red cross Society

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