[Nitesh.365066@2freemail.com](mailto:Nitesh.365066@2freemail.com)

Dear Sirs,

I am a qualified professional having more than thirteen (13) years (in addition to three years of training) of experience in Middle East and currently working as Finance Manager at a leading business house of Oman.

I am ambitious, results-driven & multitasking middle management executive having extensive experience in the fields of Finance and Accounts.

A brief summary of my key capabilities and achievements are as below:

**Capabilities**

Hands on experience of performing financial due diligence leading to acquisition, feasibility study, assessment of investment proposals and financial reporting (IFRS compliant).

Excellent track record of working on time sensitive assignments, involving teams based out of multiple locations.

Heading finance function of the organisation, reporting to CEO of the company. Acting as secretory of the Audit Committee and representing financial details to Board of Directors.

Please find enclosed a copy of my resume for your perusal. Thank you for your time and courtesy in considering my candidature for the suitable position at your esteemed organisation. I look forward for a personal meeting at your convenience to explore my suitability for the position in further detail.

**NITESH**

E-Mail: [Hitesh.365066@2freemail.com](mailto:Hitesh.365066@2freemail.com)

**Profile Snapshot and Skills**

* **IFRS compliance & Accounting** - Advising operating teams on IFRS compliance related matters, overseeing accounts of holding company (including orphan subsidiary), implementing financial procedures & policies
* **Group Accounts/Consolidation -** Consolidation and reconciliation of financial statements, preparing final accounts, facilitating statutory and internal audit of group (Big4 firms).
* **Budgeting and Performance Review** Preparing budgets and planning resources for the subsidiaries and group, monitoring key accounts, credit control, cash flow management.
* **Management Reports -** monitoring the performance of group entities on a regular basis, analyzing individual entities and preparing / reviewing management reports (responsible for co-coordinating meetings of decision makers)
* **Investment (financial) Due Diligence -** Preparation of financial model and analysing feasibility for new projects. Review of investment proposals and due diligence.
* **Tax advisory** - Experience of International Taxation, Double Tax Treaties and Tax Credits. Advisory assignments relating to transfer pricing, tax structuring, tax planning
* **Tax Compliance and dispute resolutions** - Expert in corporate tax compliance and dispute resolutions, tax saving strategies by analysing the financial statements. Prepared tax objections and appeals. strong communication skills, oral and written, ability to communicate with all levels within and outside organisation
* **Team Management** Currently heading a team of nine. An effective communicator with excellent relationship management skills, team player, excellent coaching, counselling and people management skills.
* Ability to prioritize, handle multiple projects at a time and meet multiple deadlines in a fast paced environment
* Strong analytical & organisational abilities

**Objective**

Seeking senior managerial assignments in Finance with an organization of high repute where I can leverage my skills acquired over thirteen years, preferably in Middle East.

**Employment Details**

**June’14 – Present: Al Omania Education Services Company SAOC (OESCO), (Oman)**

**Finance Manager**

OESCO is part of Iskan Oman Investment Company SAOC. The group has investments in real estate, education, health care etc. OESCO’s primary business is to invest in education sector to provide Kto12 education in Oman. It has three schools in Oman having total student strength of 5000. The turnover of the company is approximately USD 30 million.

**Highlights**

* Heading finance function and directly reporting to CEO and Board of Directors
* Establishing and maintaining financial and management accounting procedures,
* Consolidation and Group Reporting.
* Ensuring that appropriate financial regulations, budgetary and internal controls are in place and in use.
* Ensuring that all finances are properly administered and monitored. Getting detailed budgets & business plan for the schools prepared and approved.
* Handling any new accounting, payroll, inventory, or related procedures, systems and controls.
* Coordinating internal and statutory audits and independently preparing financial statements in accordance with IFRS.
* Making regular reports for the management on income, expenditure and any variations from budgets.
* Feasibility studies and financial modeling for new projects
* Implementation of ERP systems in three schools (iCampus and Mograsys)

**Aug’06 – May’14: PricewaterhouseCoopers LLP (PWC) and Ernst & Young, Business Tax Advisory Services, (Oman and Kuwait) last three years as Manager**

**Highlights**

* Managed a portfolio (amounting to USD 1 million) of clients from commencement of assignments (Clientele are mainly from Oil & Gas Industries, retail chain, manufacturing and service industries),
* Reviewed exploration and production sharing agreements from tax perspective
* Carried tax due diligence projects and part of team advising on IWPP and IPP projects
* Managed a team comprising of 10 plus personnel to get the work executed in timely and effective manner
* Reviewed turnkey contracts and onshore and offshore split from tax point of view
* Managed tax audits of EPC contractors, project management companies, oil field services companies and other contracting companies,
* Responsible for tax compliance and identification of tax risks by evaluating tax returns of clients and advising on tax planning opportunities,
* Advising on International taxation, tax structuring, reporting requirements, treaty application and benefits
* Advising on tax provision workings and helping in preparing tax notes for financial statements
* Interact proactively with directors, senior managers and key client management team, responsible for all aspects of staff supervision, development and mentoring in overseeing client engagement teams.

**Jul’04 – Jul’06: Al Yousef Group, Muscat (Oman)**

**Manager-Accounts**

**Highlights**

* Reviewed monthly performance of the subsidiaries & associate companies and managed preparation of reports for the management action
* In-charge of accounting, budgeting and auditing of Group Companies entailing Al Yousef Group LLC, Al Yousef Investments LLC, Premier Worldwide Services LLC, Al Anwar International Investments LLC, etc.
* Secretarial function entailing preparation of agenda for the board and management meetings, attended the meetings and preparation of minutes

**Previous Work Experience & Article-ship**

**Dec’03 – Mar’04: Exim Transtrade (India) Pvt. Ltd., Mumbai**

**Manager - Accounts**

**Highlights**

* Overall responsibility of companies accounting and finance department
* Successfully installed a system of recoveries within 15 days of billing resulting in improvement of company's overall financial (liquidity) position
* Handled preparation of different reconciliations regarding banks, debtors and creditors

**Aug’02 – Jul’03: Proctor and Gamble Hygiene and Health Care Ltd., Mumbai (Industrial Trainee)**

**Jun’00 – Jul’02: E. J. Dastur & Co., Chartered Accountants, Mumbai (Article Trainee)**

**Education**

* Chartered Accountant from "The Institute of Chartered Accountants of India" in 2003
* B.Com. from M.D.S. University, Ajmer in 2002

**Extracurricular Activities**

* Reading and knowledge sharing. Regular participation in professional discussions
* Actively participate in Debates, Quizzes and Cultural Programs
* 18th Rank in State Level Science Talent Search Exams held by the Department of Science and Technology

**IT Skills**

* Well versed with application systems like Microsoft Office (MS Word, MS Excel and MS PowerPoint), Lotus Notes and ERP packages Tally, iCampus, Mograsys.

**Personal Details**

Date of Birth: 23rd July, 1980 Nationality: Indian

Languages Known: English and Hindi Relationship: Married