**CRISTINA**

**CRISTINA.365338@2freemail.com**

Objectives:

To achieve a challenging position with your reputable company to contribute my acquired skills and ability toward the achievement of both personal and the company’s objectives.

Summary of Qualifications and Skills:

* Highly organized, self-motivated and detail oriented.
* Good Hotel and Restaurant Management background, which further developed my Communication skills, Customer service & Public relations.
* Years of experience in sales, marketing, promotional and culinary activities from previous works.
* Establishing and maintaining team work.
* Highly trainable, reliable, flexible and hard working.
* Self-starter works independently with a strong desire to learn.
* Multi-tasking, Problem solving skills and identifying alternative solutions.
* Basic Knowledge of Computers, Internet applications and Microsoft office applications.
* Responsible and Capable of working under pressure and deadlines.

Work Experience:

**EJADAH ASSET MANAGEMENT GROUP (ARKAN SECURITY MANAGEMENT SOLUTIONS)**

6th Floor, Block B, Office Park, Knowledge Village, Dubai, UAE

Post Locations: The Dubai Mall (Sega Republic), Dubai, UAE

 Dubai Marina Mall (Ground level), Dubai, UAE

 Dubai Opera Reception (Staff & Artist Entrance) Downtown Dubai, UAE

***Costumer Service/ Security Officer****-* 15 February 2014 to February 2017

* Current work experience includes Reception activities, Lost and Found documentation, Customer Service and Performing Security tasks in assignment locations in Dubai, UAE.
* Protection of Life, Property and Premises, Department of Protective Systems training certified.

**RACKS RESTAURANT**

Ground Floor, Entertainment Mall, Mall of Asia Complex (MOA) Pasay City Philippines.

**Waitress -** January 2013 to July 2013

* Welcoming costumers with hospital attitude.
* Taking order from customer as soon as they sit comfortably.
* Explaining to costumers the different types of menu available.
* Monitoring customer service by providing what they want as soon as they require.
* Ensuring customer is fully satisfied by our service by inquiring them.

**Watson’s Personal Care Store Philippines Inc**.

SM City Shopping Centre, Iloilo, Phil.

**Sales Clerk -**March 05, 2011 to August 12, 2012

* Greet and assist customers and takes their purchase orders for a personal care and pharmacy store outlet.
* Looks out and recognizes product and security risks for prevention measures.
* Assists and recommends the best merchandise based on the customer’s preference and needs.
* Answers inquiries regarding the store, product information and promotional offers as well as provide instructions on basic use and care of products.

**SM SUPERMARKET**

Delgado St., Iloilo City, Philippines

**Sales Merchandiser***-*2008 to 2009

* Greets and assists customers and takes their purchase orders for a personal care and pharmacy store.
* Looks out and recognizes product security risks for prevention measures.
* Assists and recommends the best merchandise based on the customer’s preference and needs.
* Answers inquiries regarding the store, product information and promotional offers as well as Provides instructions on basic use and care of products.

*Educational Attainment:*

Degree: ***BAKER NC-II, COMPREHENSIVE COMMERCIAL BAKING***

**College/Vocational: TESDA Center**

Taguig City, Philippines

17-June-2011

**Degree: *LADDERIZED HOTEL AND RESTAURANT MANAGEMENT***

**College/Vocational: St. Paul University**

Ilo-ilo City, Philippines

2007-2009

I hereby certify that the above information is true and correct to the best of my knowledge and belief.