Wajuna

Wajuna

Wajuna.365364@2freemail.com

Customer care skills, supervisory skills

* Good Interpersonal skills with people management and teamwork skills
* Monitoring and Evaluation skills
* Group dynamics & teamwork building skills

**Personal Competences**

* Detail oriented and able to remain calm under pressure
* Proactive and self-driven, composed and cooperative
* Service culture driven, integrity and honesty
* Highly self-motivated, self-control, discipline and stress stability

**Languages**

* Swahili
* English        (Excellent)

**Working experience**

**2011 -2012 sales person at** **ABBACH POULTRY FARM**

 **Duties**

* Conducting Transactions
* Restocking Shelves and Setting up Displays
* Performing Inventory
* Educating Customers.

**2013-2014** **cashier at** **TUSKYS SUPERMARKET**

**DUTIES**

* Work alongside store cashiers and relieve them during their breaks
* Verify identities of customers who pay through credit cards
* Confirm age of customer purchasing alcohol
* Send cashier’s messages to the store manager or supervisors while the former is manning the counter
* Attend to customers’ queries and concerns
* Memorize the inventory and shelving
* Check inventory and prices
* Inform customers about the store’s special promotional offers, sales, and discounts
* Run errands and do other tasks assigned by lead cashiers and store managers

**2014-2016** **assistant supervisor at** **CAPITAL SHOPPERS SUPERMARKET**

**Duties**

* Weigh the produce and return the excess or unwanted items to respective shelves
* Pack or wrap the purchase before handing it to customer
* Total the purchases made by customers and accept payments from them
* Verify customer identity for payments made through checks and credit cards
* Count the amount of money at the beginning of each shift
* Compare the sales data with the drawers content at the end of shifts