# POSITION APPLIED SECURITY OFFICER/GUARD



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# Personal information

**Name**  : Gonzaga

Career objective

Experienced, vigilant security guard with DPS certificate brining strong skills in preventing theft and damage, patrolling premises, controlling traffic and monitoring camera and alarm system. Eager to enforce the prospective company’s rules and regulations.

# **KEY SKILLS**

* Working knowledge of using firearms.
* Ability to act urgency in an emergence.
* Well versed in securing premises.
* Demonstrated ability to handle conflicts.
* Good eye details in patrolling and at crime scene.
* Protect security confidential information.
* Effective listening skills.
* Computer skills MS Word and Excel.
* Very vigilant to suspicious individuals and thing.
* Polite and responsible approachable manner always.
* A reasonable level of physical fitness and strength.
* A trustworthy character.
* Ability to work in rotating shifts.

# **EDUCATION QUALIFICATION**

**2017-2016** Fire & Safety Training from Emirates Aviation Collage Dubai **2016-2015** DPS Certificate in Dubai (Dubai Protective Systems) **2015 -2012** Diploma in upper primary education **2012-2014**  Uganda Certificate of Education (UCE), Comparative to O-Level

# **WORK EXPERIENCE**

## SHOW WHITE SECURITY COMPANY **from JAN-2010 TO APR- 2011**

Security Guard

**Duties**

* I could make reports in the field
* Issuing passes to visitors and contractors.
* Respond to alarms and calls of distress.
* Stop suspicious people and ask for identification.
* Investigate thefts and file police reports.
* Call for aid if necessary.
* I could distribute materials to use in field like gum boots and touch to guards

## DISCHARGE SECURITY COMPANY FROM JUN 2011 TO AUG 2015

**Security guard Duties**

* I patrol during night.
* Controlling traffic at the entrance of supermarket.
* make Report rule infractions and violations.
* Issue tickets and citations.
* Apprehend criminals and evict violators.
* Prevent passage of prohibited articles into restricted areas.
* Check purses, pockets, and bags for suspicious items.
* Remove weapons and stow away for later retrieval.
* Inspect and adjust security systems, equipment, and machinery to ensure operational use and to detect evidence of tampering.
* Regulate and monitor building systems.

## TRANSGUARD GROUP FROM NOV 2015 PRESENT Security supervisor.

**Duties**

* Sending dairy reports to the manager.
* Perform first aid.
* Watch and alarm system or video cameras and operate equipment’s.
* Take accurate notes of unusual occurrences.
* Patrol randomly or regular.
* Inspect windows and doors to ensure locks are in place.
* Identify visitors and ask for appropriate documents.
* Answer telephone calls to take messages, answer questions, and provide information during non-business hours or when switchboard is closed.
* Identify visitors and ask for appropriate documents.
* Guard against theft and maintain security.
* Respond to alarms and calls of distress.

I declare that all information given above is correct as per my knowledge with no doubt.