**WASEEM**

**WASEEM.365462@2freemail.com**

Dear Sir / Madam

This letter is to introduce myself as a potential candidate for the position in Finance / Internal Audit / Treasury Department of your organisation. I am a **Qualified Chartered Accountant** from Institute of Chartered Accountants of Pakistan and **Certified Internal Auditor** from Institute of Internal Auditors - USA with a record of outstanding academic and professional performance; having acquired a diverse and in depth professional work experience. Currently I am working as **Senior Financial Reporting Analyst** in **Saudi Agricultural and Livestock Investment Company (agricultural investment arm of Government of Saudi Arabia)**since December 2015. Previously, I have worked in audit department of KPMG Pakistan & Saudi Arabia for the period of 6 years from November 2009 to November 2015.

Key skills I have acquired in my positions are; understanding of complete cycle of monthly / quarterly / annual closings, consolidation of foreign operations, analytical thinking, work under immense time pressure, leading discussions with banks to arrange financing facilities through corporate finance, project finance or sukuks issuance, identification of issues and suggesting appropriate course of action to management acceptable within applicable accounting framework, work with people from different cultures and backgrounds, improved communication and interpersonal skills. Further as part of special assignment at my current employer, I prepared 3 year strategic audit plan from 2017 to 2019, annual audit plan for 2017 and audit programs for different processes.

I am looking for a career opportunity that is commensurate with my skills and qualification and that can provide me with a competitive working environment coupled with the opportunity for career growth. Enclosed is my resume for your review, I would appreciate the opportunity to speak with you and demonstrate how my qualifications and experience can meet your needs and benefit your organization

Regards,

**Waseem**

**WASEEM**

Self-driven & independent financial reporting analyst with proven ability to structure and maintain financial reporting function of a large group having foreign subsidiaries and joint ventures. Qualified Chartered Accountant & Certified Internal auditor with more than 7 years of working experience (including 6 years with Big 4 audit firm). Having excellent communication skills and able to build strong relationships both within and outside of finance department. Areas of expertise include:

|  |  |  |
| --- | --- | --- |
| * Financial Reporting
 | * Transition to IFRS
 | * Budget Preparation
 |
| * Bookkeeping
 | * GAAP & Statutory reporting
 | * Problem Solving Attitude
 |
| * Proficient in Oracle Fusion
 | * General Ledger accounting
 | * Variance Analysis
 |
| * Financial Analysis
 | * Internal Audit
 | * Treasury Functions
 |
| * Consolidation
 | * Policies & Procedures Manual
 | * Project Financing
 |
| * Group Reporting
 | * Portfolio Performance Analysis
 | * Corporate Financing
 |
|  |  |  |

**ACADEMIC & PROFESSIONAL EDUCATION**

|  |  |  |
| --- | --- | --- |
| **PARTICULARS** | **INSTITUTE** | **YEAR**  |
| Chartered Accountant | Institute of Chartered Accountants of Pakistan (ICAP) | 2015 |
| Certified Internal Auditor | Institute of Internal Auditors | 2016 |
| Bachelor of Commerce | University of Karachi | 2009 |
| High School Certificate | Board of Intermediate Education Karachi | 2007 |
| Secondary School Certificate | Board of Secondary Education Karachi | 2005 |

**PROFESSIONAL EXPERIENCE**

**Saudi Agricultural and Livestock Investment Company (SALIC)**

Semi Government organization, agricultural investment arm of **Public Investment Fund** of Kingdom of Saudi Arabia, having mandate to invest in agriculture sector to ensure food security for Saudi Arabia either through mergers, joint ventures or acquiring running businesses.

**Senior Financial Reporting Analyst - December 2015 to Present**

Joined SALIC as Senior Financial Reporting Analyst reporting to VP Financial Planning & Accounting and Group CFO having following key responsibilities

* Compiled and recorded general ledger entries of last more than 1 year for newly established subsidiaries in United Kingdom and Canada on a short schedule with nearly 100% accuracy, accounting & bookkeeping function of overseas subsidiaries,
* Performing complex general accounting functions, including preparation of journal entries, account analysis and balance sheet reconciliations for foreign subsidiaries.
* Generating standalone & consolidated statutory financial statements of companies in UK & Canada in accordance with applicable reporting framework and generated consolidated financial statements of Parent Company in Saudi Arabia in accordance with local accounting and reporting framework,
* Singly handedly coordinating with external auditors in Canada, UK & Saudi Arabia and getting issued audit opinion over financial statements of each entity,
* ​Preparing finance department’s manual and preparing treasury policy of SALIC covering whole treasury
* areas, presenting it for CEO and board’s review and approval,
* Coordinating with banks to renew loan facilities and short term deposits, discussing with banks structuring of new loan facilities (covenants, repayment period, pricing, other conditions etc.)
* Presenting feasibility studies of upcoming investment projects to local and international banks to discuss feasible financing options (Corporate Financing, Project Financing, Sukuks etc.),
* Designed report formats (Balance Sheet Report, Income Statement, Cash Flow Statement) and implemented Financial Reporting Module of Oracle Fusion. Further implemented Consolidation feature in Oracle to easily access consolidated results of whole group,
* Preparing presentations for Board and its committees over different events (Brexit and its impact on the Company and its investments, impact of exchange rates on Company’s net investments), roles and responsibilities of department.

**WASEEM**

**Special Assignments for Internal Audit**

As part of special assignments, I was assigned to Internal Audit department for following tasks:

* Preparing 3-year strategic internal audit plan for SALIC (Covering Parent and Overseas Subsidiaries),
* Preparing annual audit plan for 2017,
* Preparing Audit Programs for different processes (Procurement, Portfolio Management, Investments, Corporate Governance, Foreign Subsidiaries etc.). I interviewed personnel from these departments to walkthrough the processes and identify the established controls.

**Key Achievements**

While working with SALIC,

* Worked with Oracle Consultant to successfully implement Group Consolidation Module in Oracle Fusion,
* Designed formats and work flow for financial reports (Balance Sheet, Income Statement & Cash Flow) in Oracle Fusion,
* Designed formats for Monthly Management reports to be received from associates,
* Designed Financial Reporting Structure of newly established subsidiaries in UK & Canada,
* Leading the team for converting to IFRS based reporting in Saudi Arabia by end of 2017.

**KPMG Al Fozan & Al Sadhan – November 2013 to November 2015**

Big 4 accounting firm in Kingdom of Saudi Arabia

Joined KPMG Riyadh office in November 2013 as **Audit Senior** reporting to Audit Manager, Senior Manager or directly to the Engagement Partner depending on engagement nature. My responsibilities included:

* Budgeting of engagement hours and costs, agreeing timelines with client’s management,
* Consulting with management and engagement managers and partners over significant matter relating to implementation of new standards or any local requirements,
* Discussing reporting and audit deadlines with management and agreeing the same with engagement manager and partner to ensure smooth completion of engagement,
* Preparing audit program, performing audit procedures in accordance with agreed audit program & drafting management letters etc.
* Conducting all field work of audit including inquiring from management, obtaining audit evidence, preparing audit work papers and getting these reviewed by engagement manager and partner
* Liaison with specialists (IT Specialists, tax specialists, management actuaries),
* Reviewing clients’ financial statements and ensuring consistency with the applicable financial reporting framework including compliance with International Financial Reporting Standards (IFRS) and local laws and completing engagement managers and partners review
* Lead team of transition to IFRS of a Semi Government entity, the project comprised of preparing GAP Analysis between Saudi Generally Accepted Accounting Principles and IFRS, preparing first time financial statements as per IFRS. Following were the key clients of my portfolio at KPMG Saudi Arabia:

|  |  |
| --- | --- |
| Saudi Arabian Investment Company | Fursan Travel and Tourism Company |
| Malath Cooperative Insurance & Reinsurance Company | Mada Gypsum Company |
| Jadwa Health Care Opportunities Fund | Pre-cast Technologies Company Limited |
| United Financial House Limited | SAP Saudi Arabia Trading Company |
| Al Rajhi Projects and Construction Company |  |

**WASEEM**

**KPMG Taseer Hadi & Co (KPMG Pakistan) – November 2009 to November 2013**

Big 4 accounting firm in Pakistan

Joined KPMG Pakistan in November 2009 as **Audit Assistant** as part of mandatory training prescribed by Institute of Chartered Accountants of Pakistan and completed the training in May 2013. After completion of training period, joined KPMG Pakistan as **Supervisory Senior**. My responsibilities included:

* Leading teams and managing all facets of engagement initial planning of engagements,
* Arranging briefing meeting with engagement teams, review of deliverables and audit work completed by subordinates,
* Liaison with client's management and communication of relevant matters to appropriate management level,
* Consultation on significant matters with various professionals such as tax advisors, and IT experts etc.,
* Ensuring consistency with the applicable financial reporting framework including compliance with local laws and directives of regulatory authorities. Following were the key clients of my portfolio at KPMG Pakistan:

|  |  |
| --- | --- |
| Pak Kuwait Takaful Company Limited | IGI Income Fund |
| Century Insurance Company Limited | NAFA Islamic Income Fund |
| IGI Funds Limited (Asset Management Company) | NAFA Income Fund |
| BMA Asset Management Company | NAFA Government Securities Fund |
| Sharaf Shipping Agency – Pakistan | Dalda Foods Limited |

|  |  |
| --- | --- |
| **PERSONAL INFORMATION** | **IT PROFICIENCY & TRAINING COURSES** |
| Marital Status | Married | * Attended transition to IFRS course offered by Meirc organization
 |
| Dependents | 2 (Including spouse) | * Proficient in using Oracle Fusion ERP having different modules
 |
| Date of Birth | 14 May 1989 | including; payables, fixed assets, human resources, general  |
| Gender | Male | ledger and financial reporting module |
| Nationality | Pakistani | * Expert in Microsoft office applications
 |
| Passport Validity | December 2020 | * Completed 90-hour course of computer practical training
 |
|  |  | offered by ICAP |
| **AVAILABILITY:**  | **VISA STATUS** |
| 1 Month Notice Period | Residential Family Visa (Transferable) |