**RESUME**

**RISVANA**

**RISVANA.365549@2freemail.com**

**PROFESSIONAL OBJECTIVES:**

 To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization.

**EDUCATIONAL QUALIFICATION:**

* Studied **B.Tech Information Technology** in M.A.M College of Engineering, Tamil Nadu, scored 74.5% and passed out 2012
* Completed Higher secondary school in Government Girls higher secondary school, Tamil Nadu, scored 81.3% and passed out 2008
* Completed SSLC in Governmet Girls higher secondary school, Tamil Nadu, scored 90% and passed out 2006

**ACADEMIC PROJECT:**

**PROJECT TITLE: JAMMING AWARE TRAFFIC ALLOCATION FOR MULTIPLE PATH ROUTING USING PORTFOLIO**

**ACHIEVEMENTS:**

* Received best student award in SSLC.
* I got 100%scored in Maths (SSLC).

**PERSONAL QUALITIES:**

* Hard worker.
* Willingness to learn new things.
* Disciplined.
* Positive Thinker.
* Good communication and interpersonal skills.
* Can work under high pressure

**COMPUTER SKILLS:**

**Operating System:** Window 10,vista,XP, 2000, 98
**Database:** MS Access
**Others:** MS-Word, MS-Excel, MS-PowerPoint and Internet

**AREA OF INTEREST:**

* Admin
* Data Entry
* Networking

**EXPERIENCE:**

 2Years experience in admin, Data entry, Online form filling, Online Payment Process.

**PERSONAL PROFILE:**

Religion : ISLAM

Date of Birth : 22.03.1991

Gender : Female

Marital status : Married

Hobbies : Reading Quran

Languages Known : English, Tamil and Arabic

Nationality : Indian

Passport validity : 2024

Visa status : Visit Visa

Blood group : B +ve

**DECLARATION:**

I hereby declare that the details furnished above are true to the best of my knowledge and I assure you that I will work in the right earnest and fulfill the expectations of my superiors.

Regards

**(RISVANA**