ZYAD [ZYAD.365870@2freemail.com](mailto:ZYAD.365870@2freemail.com)

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Karyan Koolenbrander

**PERSONAL DETAILS**

♦ Place & DOB Weert, The Netherlands 13-08-1974

♦ Marital status Married, 2 children

♦ Nationality Dutch

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Supervisor with 5+ years of experience handling managerial skills and cost-cutting abilities, while maintaining high standards and achieving company goals. A problem solver who enjoys a challenge and can work well under pressure

Keen to find a challenging position where I will be able to increase my work experience & develop my abilities.

**CAREER OBJECTIVE**

**Diploma Sport Management**

* Centrum voor afstandsonderwijs – The Netherlands 2013 - 2016

**Bachelor of Education Arabic and Islamic Studies Elementary**

* Avans University of Brabant – The Netherlands 1998 - 2000

**Secondary Technical School Mechanical Engineering**

* ROC Ter Aa, The Netherlands 1994 - 1997 .

**EDUCATION**

* Strong communication skills and receptive to new ideas, ability to build and maintain relationships with/ give and receive feedback to and from students, parents and colleagues
* Hard worker with the ability to work under pressure, to manage several projects at once and ability to organize and work by priority
* Enjoys a high sence of class management, self-motivated, result oriented and ambitious with strong desire to succeed
* Relentless achiever – qualified in subject area
* Organized, efficient and flexible, respects self and others, inspires and motivates
* Possesses passionate and loving attitude toward all children
* Participate in specified number of peer evaluation procedures

**SKILLS**

♦ Bilingual in Arabic, English and Dutch (Writing, Reading and Speaking).

♦ Proficient in the use of: MS-Office (Microsoft Word, Excel, PowerPoint, Outlook)

**WORK EXPERIENCE**

**Municipality Weert 09-2011 – 01-2015**

**Advisor / Officer Housing**

* Responsible for the administration, management and delivery of all public social housing programs, services and properties within the community of Weert, prepare and implement strategic and operational plans
* Manage and administer all social public housing programs, services and properties in order to ensure they are delivered and maintained in an effective and efficient manner.
* Maintain internal controls and standards concerning maintenance and repairs

**ROC Ter Aa, College, The Netherlands 08-2004 – 09-2011**

**Supervisor / Administrator**

* Dedicated administrator / counselor who provides information on career, personal, social and academic areas to students.
* Work with students of all levels of education, while working with individuals and groups.
* Evaluate and advise students through use of various methods including interviews, counseling sessions, and assessment tests.
* Work closely with school psychologists, medical staff, social workers, parents, teachers and school administrators.

**Venray Primary School, The Netherlands 08-2001 – 08-2004**

**PYP teacher of Arabic and Islamic Studies**

* The primary responsibility of my work as a **PYP teacher** was to instruct children of the elementary school the Arabic language and learn them the values of Islam according to the school’s curriculum. The teacher is accountable for children’s PYP performance in all standardized assessments.