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 **POLINAIDU**

**POLINAIDU.365965@2freemail.com**

# CAREER OBJECTIVE

# To Working in a Challenging Environment that would utilize my over all abilities , and knowledge skills help my career growth in prosperous manner.

# ACADEMIC QUALIFICATION

* Diploma in hotel management in AIM COLLEGE (2014-15) Vishakhapatnam.
* Intermediate (+2) from Board of Intermediate Andhra Pradesh, India, ( 2012-2014)
* S.S.C. or 10th by Board of Secondary School of Education Andhra Pradesh,( 2012)

# WORKPROFILE

* April 2015 to Febraury 2017 working As a **waiter** at **FOUR POINTS HOTEL** Visakhapatnam, India.

**RESPONSIBILITIES:**

* Greets guests and presents them with the menu.
* Informs guests about the special items for the day and menu changes if any.
* Suggest food and beverages to the guest and also try to upsell.
* Performing basic cleaning tasks as needed or directed by supervisor.
* Filling in for absent staff as needed.
* Communicate to the guest and provide assistance with their queries.
* Maintaining proper dining experience, delivering items, fulfilling customer needs, offering
* Desserts and drinks, removing courses, replenishing utensils, refilling glasses.

# SKILLS

* Learning new activities
* Internet Savvy
* Good command in English communication skills
* Internet explorer
* Strong analytical, problem solving, organizational ability

# TRAININGS

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| PERSONAL STRENGTH* Job Safety Training
* Make It Right Guest Service
* Basic Safety Training
* Monthly Hazard Critical Control Point (HCCP) Training
* Risk Assessment Training
* Enthusiasm
* Self motivation, capable to work in fast paced environment under pressure
* Ability to develop, propose and implement strategies and plans.
* Quick Learner
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# PERSONAL PROFILE

Date Of Birth **:** 11-04-1997

Gender **:** Male

Marital status **:** Single

Residency **:** Dubai.

Nationality **:** Indian.

 Languages known **:** English, Hindi & Telugu.