**PRIMARY SCHOOL TEACHER**

**Dedicated and student focused teaching professional who is committed to providing a well-balanced, supportive and engaging learning environment for all students. Aptitude to remain flexible, ensuring that every child’s learning style and abilities are identified and addressed. Hardworking and trusted educator who strives to collaborate with all members of the institution to meet the needs of students and promote the philosophy of the school.**

***Areas of Proficiency***

***Well-versed with CBSE & NCERT syllabus - Creative Lesson Planning - Student motivation - Individual education plans - Class room management and maintain discipline - Training to teachers - Workshops for student’s improvements - Workshop for question paper preparation - Discussing the objectives, expectations and educational policies- Classes for parents – Power point presentations, Computer based education methods. Conducting PTA meetings - Planning and organizing school events.***

***EDUCATION & CREDENTIALS***

1. ***Bachelor of Commerce (1989) from Kerala University***
2. ***Techers Training Certificate: 1991-1993 from Kerala Govt. Education Department.***
3. ***Attended Periodical Cluster Training sessions arranged by Education Board.***
4. ***Recognized for adopting best teaching practices in the school level. (Record breaking performance.)***

***TALENTS AND PASSION:***

* ***Enjoy working with children, young pupil & Staff.***
* ***Can involve and inspire students of all levels.***
* ***Maintain good relationship with students, teachers and administration staff.***
* ***Enjoy to play, sing and dance with the children.***
* ***Ability to stay calm and self-control in frustrated situations.***
* ***Ability to make quick and right decisions.***
* ***Ability to work dynamically both in verbal and written.***
* ***Excellent interpersonal communication skills.***
* ***Maintaining and publishing school events and student’s achievements in social Media.***
* ***Conducting Educational Tours and extra-curricular activities in the school.***
* ***Ability to conduct Yoga Classes for students and teachers***

***EXPERIENCE:***

* ***2001 - 2004 - Govt. HSS, Kissumam, Kerala, Pin 686510***
* ***2004 -2005 - Govt. LPS, Kurampala, Kerala, Pin 689501***
* ***2005 – 2006 - Govt. LPS, Munnalam, Kerala, Pin 691551***
* ***2006 – 2017 – Govt. LPS Elangamangalam, Kerala, Pin 691526. (Present)***

***I have earned extensive teaching experience from the above schools and got opportunity to teach even the students of 10th grade class in the Kissumam School.***

***PERSONAL DATA:***

* ***Date of Birth : 30th May 1969***
* ***Marital Status : Married***
* ***Passport Details : Under Process (expected soon)***

***I hereby declare that, the above furnished information are true and to the best of my knowledge.***

Cover Letter

Respected Sir,

It is with great pleasure that I am writing this letter to seek a position of primary school teacher for the students of first to fourth standard in your secondary school. As a teacher, I believe that my strong interpersonal skills and teaching skills will be helpful for the students of your school. I am a graduate in Commerce with TTC, with proficiency in teaching in CBSE and NCERT Syllabus.

My teaching experience of 15 long years in Government Schools in Kerala has helped be device creative and facilitating teaching methods to the students of all age groups. As a teacher, I understand that my responsibility is to motivate and inspire the students by crediting their creativity. I am good at understanding the potential within each student and encouraging them to pursue their dreams. Ability to guide students for competitive exams and quiz competitions.

My skills and mentoring abilities will surely be beneficial for all students. Looking forward to hear from you and discuss with you the details of position of primary school teacher. For more detailed information you can refer my resume attached with this mail. If you find me eligible for the position please call me or mail me.

***Jobs Applied for***