** ALRONA**

**ALRONA.366237@2freemail.com**

**Education**

 **Bachelor of Arts with Honours: English Language Professional Development - University Of Canterbury United Kingdom- Sept 2005-Sept 2007**

**Diploma in Education—Primary School/Middle School**

**Hewat Teacher Training College- Cape Town South Africa-January 1983-December 1985**

* **TEFL –Bedfordshire University United Kingdom- Full time course with mandatory 6 hours of assessed teaching**
* **Behaviour Management in Senior Schools –Bedfordshire University United Kingdom-6 month course focusing on Challenging Secondary Student Behaviour**
* **CIE Accredited English as a Second Language IGCSE Oral examiner.**
* **Accredited KS 2 and 3 KS 3 CIE English Language and Literature Internal Moderator**

**Professional Experience**:

**UK, South Africa and UAE Experienced Educator**

Outstanding Teacher

Successful experience in middle leadership within the primary, middle and secondary sector with a clear record of improving learning and raising student achievement.

Experience of teaching and learning in primary and secondary school across all key stages.

Experience of managing change in learning and teaching and raising student achievement.

Knowledge of current education policy relating to schools.

**Vision and leadership:**

Experience of performance management and continuous professional development

Ability to empower and sustain effective teams

Ability to lead, motivate, challenge and inspire staff and students

Ability to create, develop and apply vision

Ability to identify, challenge and improve underperformance

Experience of self-evaluation and using the outcomes in future planning

Ability to initiate and successfully implement change including raising achievement

**Working with others:**

Experience of leading and working successfully within a local school community

Experience of involving parents and carers in the learning of their children

**Personal Qualities:**

Enthusiasm, drive and love for the job

Clear vision and innovative approach

A passion for ensuring all aspects of school life demonstrate integrity and respect

Commitment to a high profile presence in and around the school

Ability to foster an open culture where all are valued and treated fairly

A good sense of humour

Excellent communication skills, both verbal and written

Ability to delegate

Ability to negotiate

Ability to organise, plan and prioritise time effectively

Ability to act decisively

Willingness to challenge others to produce positive outcomes

Flexibility, adaptability and creativity

**Teaching Experience ( Vocational )**

**Institute of Applied Technology, Abu Dhabi, United Arab Emirates *(Currently)*** ***Main duties*** and responsibilities

(a) To prepare students from grade 8 upwards for the IELTS examination, in accordance with the course syllabus and

materials, and as advised by the Director of the Language Centre.

(b) To familiarise junior students with the format of the IELTS and help them develop effective examination strategies.

(c) To assist in the administration and marking of placement tests at the start of the programme.

(d) To set and mark homework on a regular basis.

(e) To assist, as and when required, in the evaluation of the programme and the teaching

materials.

(f) To keep accurate records of students' attendance, progress and performance.

(g) To keep a daily record of progress through the materials with each class.

(h) To complete on each student's performance in

Reading, Writing, Listening and Speaking skills.

 (j) To attend staff meetings, as required by the Director of the Language Centre.

(k) To dress in a professional manner and behave according to local customs

**Cambridge International School Dubai, UAE -Head of English (2009-2014)**

Teacher of English Language and Literature grades 7, 8, 9, 10 and 11.

Leading an English Faculty from **good** to **outstanding** and kept it outstanding for 5 consecutive years.

 Establish the process of setting targets within the department area

 and to work towards their achievement

 Contribute to lesson observations in accordance with the

 Performance Management Policy

 Implement school procedures on quality assurance and ensure

 adherence to these in the Department

 To monitor and evaluate standards and progress in teaching and

 learning within the Department, in order to sustain high standards of

 achievement

 Ensure that the Department’s quality assurance procedures meet the

 requirements of the school’s improvement plan.

 **Denbigh High School, Luton- Bedfordshire- United Kingdom**:

 **Teacher of Integrated Curriculum: -** English Language (2003-2008)

 Taught English Language and Literature (First and Second Language) grade 7,8,9,10,and 11 as well as Social Studies grade 7 and 8.

 To monitor, assess, and develop classroom teaching and good practice, including monitoring the quality of planning, preparation and assessment

Classroom management

Preparing and setting tests, examination papers, and exercises

Marking and providing constructive feedback on oral and written work

**Vlees Bay Primary School –Cape—South Africa (1990-2003)**

Head of School and teacher of English as a second language Social Studies and Humanities for grade 3, 4, 5 and 6.

Homeroom teacher (PSHE)

Planning, preparing and delivering lessons

Preparing teaching materials

Helping pupils improve their listening, speaking, reading and writing skills via individual and group sessions

Checking and assessing pupils' work

 Responsible for student management, attendance and discipline

Oversees the inventory, purchase, and organization of textbooks and supplies

 Supervises school activities and events