***Curriculum Vitae***

***MOHD***

[***MOHD.366526@2freemail.com***](mailto:MOHD.366526@2freemail.com)

***Career Objective:***

Looking for job where I can get opportunity to utilize my knowledge personal and technical skills that will help me contribute towards of the best organization and personal growth.

***Technical Skills:***

**Operating System:**Windows Server 2003, 2008, 2008 R2, 2012, VMware workstations & Win XP/Vista/7, 8, 10,

**Network Equipment’s:**Sonicwall NSA 2400, Network Switches

**Networking:**TCP/IP, DHCP, DNS, SMTP, FTP, HTTP, HTTPS,

**Database:**SQL2005/2008/2012, Implementation and maintenance

**Software Install configuration:**VB.NET, SQL server, Outlook Express, Ms Outlook, Server 2003, 2008, 2008 R2, AutoCAD

Anti-virus: E-scan Server Quick heal admin console, Symantec Antivirus, Kaspersky K7 Total,

***Work Experience:***

*Presently I am working as Windows System Administrator at Neuronimbus Software Services Pvt Ltd from November 2011 till date-New Delhi-INDIA*

***ROLES & RESPONSIBILITIES:***

* Windows Server 2003/2008/2012 Desktop OS Windows 7, 8, and 10 Configuration & Troubleshooting.
* Active Directory Management: Creating user, Group, OUs and Groups Policy Management.
* File Servers Configuration and Management.
* Fully Responsible for technology implementation on Server.
* Network Management i.e.: DHCP and Wi-Fi Access point Configuration.
* Backup and Storage Scheduling Backups.
* Data center Management and co coordinating with Vendors for Hardware, Software, Support and Services.
* Maintains network performance by performing network problem and troubleshooting O/S boot problems.
* Daly Reporting on IT Infrastructure Health Status & IT asset Management (i.e.: Hardware & Software Licenses.
* Manage user accounts, permissions, passwords, Create mail Id and groups.
* Installation configuration of Windows Server 2003 with Active Directory.
* Configuration and troubleshooting of Server and Desktop Computers.
* MS Outlook configuration, troubleshooting, delegation of calendar and contacts.
* Implementing DNS and DHCP.
* Windows NT Backup the user data using backup and restore.
* Administration and Maintenance of work station and laptops.
* Installation and troubleshooting of operating systems like Windows 2003/2008/XP Professional through Remote tools team Viewer and VNC Viewer.
* Configuration of local and Network Printers or Workstations.
* Configuration and troubleshooting of application software.
* Switch and Router Configuration
* Handling entire IT Infrastructure that includes client Computers Such as Desktop and Laptops in the Network for Site.
* Handling entire IT Infrastructure that includes 100 Client Computers Such as Desktop and Laptops in the Network for Site
* Installing, configuring & providing user Support to MS-Outlook 2003, 2007, 2010,2013 - Mailing Software
* Mails Archiving and compacting, Password related issues, troubleshooting Mails Send and Rec. Related problems.

**Previous Experience:**

Company : Aligarh Net

Designation : Desktop Support

Duration : 16 Feb 2009 to 28 Oct 2011

**Duties and Responsibilities:**

* Perform advance troubleshooting and resolution of desktop and application issue.
* Installation/re-installation/ configuration of operating system, PCs, Network printer and scanners.
* Installation/Configuration of Ms Outlook.
* Support for local area network issues (LAN).
* Installation /re-installation/ configuration of in- scope client software /applications.
* Install approved patches on to desktops.
* Disconnections of laptops/desktops/printers/scanners.
* Configure print queues for Servers/Users/Groups.
* Good knowledge of LAN, Router, or Switches.
* Hardware & System Maintenance.
* Resolve problems and issue hand or on via Remote Desktop tools ensuring quality in accordance with agreed service level.
* Installation and Configuration of all types of Branded Laptop and Desktop – IBM, HP, Dell, Lenovo, Sony, Zenith
* Assembling, Managing, Trouble Shooting of Different brand and assembled PC
* Installation and support of Windows Server 2003
* Installation and support of windows XP / 2003 / Win 7
* DC (Domain Controller) & ADC (Additional Domain Controller.
* Various software like MS office, Adobe Reader, antivirus, System Maintenance and Support
* Installation and configuration of Networking Components (Hubs, NIC, Switches)
* Installation and Configuration of all types of printer & Configuration Network Printer
* Installation and maintenance, Troubleshooting OS & computer peripherals

***Professional Training& Certifications:***

* Completed Diplomain Hardware & Networking from Oxford Software Institute New Delhi.
* Completed Diploma in Hardware & Networking from STI Aligarh.
* Microsoft Certified IT Professional (MCITP) training from Netmetric, Hyderabad.

***Academic Qualification:***

* BCA (Bachelor of Computer Application)
* SSSC (10+2)
* SSC (10th)

***Personal Skills and Strength:***

Comprehensive problem solving abilities, excellent verbal and written communication skills, Ability to deal with people diplomatically, Fast learner, Team facilitator. As an individual, I consider myself conscientious, honest.

* Able to work and stay focused under pressure.
* Get along well with colleagues.
* A strong will power with a desire to contribute and succeed.
* Ready to do things differently if it aids better results.
* Ready to work in night shifts.