***Suarez***

[***Suarez.366706@2freemail.com***](mailto:Suarez.366706@2freemail.com)

**CAREER SUMMARY**

Experienced English teacher with passion for both written words and teaching, uses this passion to connect students to the material. Possesses good presentation and communication skills that ensure students learn the material presented as well as they can.

**Professional Experience**

* ELEMENTARY TEACHER AT FRIENDS OF THE KING ACADEMY

May 30, 2015- March 31, 2017

* + - Prepared unit and lesson plans for courses of study, following curriculum guidelines and common core standards.
    - Trained four student teachers in the preparation and implementation of classroom lessons and instructed them on classroom management.
    - Prepared, administered, and graded tests and assignments facilitating evaluation of students' progress and provided feedback.
    - Instructed students individually and in groups, utilizing various teaching methods.
    - Conferred with parents, guardians, teachers, counselors, and administrators in order to resolve students' behavioral and academic problems.
* HIGH SCHOOL TEACHER AT MT. MORIAH CHRISTIAN ACADEMY

May 21, 2014- March 31, 2015

* Proficient in the use of curriculum based measurement assessment systems
* Especially adept at identifying the needs of each student
* Substantial understanding of student-directed classroom management
* Superior knowledge of critical reading and mathematical principles
* Impressive communications abilities
* Excellent observational skills

**Education**

**Tertiary Level**

* **National Teachers’ College**

**Quapo Manila**

Bachelor of Secondary Education major in English

18 Units of Professional Teaching

Graduated 2016

* **Polytechnic University of the Philippines**

**Mabini Campus, Sta. Mesa, Manila**

Bachelor of Arts in English

Graduated 2014

**Secondary Level**

**Dr. Arcadio National High School**

**San Martin De Porres Parańaque City**

Graduated 2010

**Primary Level**

**Bagong Tanyag Elem. School**

**Bagong Tanyag, Taguig City**

Graduated 2006

**Training & Certificate**

* **Licensed Professional Teacher by Professional Regulation Commission**
* **Convocation on the 26th DEFLL Anniversary on Korean Culture and Language with Director Seong Un Hwang**

Polytechnic University of the Philippines

2013

* **Retorika sa Makabagong Pagdulog sa Pagsulat ng Maikling Kuwento**

Malacañang Complex, San Miguel, Manila

January 2012

**Key Skills and Core Competencies**

* Good communicator – Mature, patient, responsible and positive attitude.
* Approachable – Good listening skills.
* Passionate and energetic.
* Planning and organizational skills.
* Computer Expert – MS Word, PowerPoint, Excel, Internet Research

*I hereby certified that the above information is true and correct to the best of my knowledge and belief.*