**CURRICULUM VITAE**

**Janardhan**

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**POST APPLIED FOR: “HousekeepER”**

**Job objective**

A Highly talented housekeeper seeking an opportunity to work with growth oriented organization.

**work experiance**

* Servicing bedrooms to the required standard, using cleaning materials / equipment.
* Supply & replace essential toiletries and breakfast items.
* Responsible for the housekeeping standards in the hotel, gym and spa.
* Providing an efficient and comprehensive housekeeping service.
* Ensuring that repairs are reported and carried out as quickly.
* Maintaining flowers in vases.
* Change & machine wash towels & Spanish-style bed sheets & also iron bed sheets.
* Completing daily and weekly cleaning schedules.
* Removing any broken or damaged furniture.
* Proactive reporting of all Health and Safety issues.
* Economical and safe use of housekeeping supplies and equipment.
* Informing guests of hotel facilities.
* Collection of food trays and returning them to the kitchen or food trolleys.
* Disposing of rubbish from rooms, taking it to the skip.
* Safeguarding all guest and hotel property.
* Managing materials costs & minimizing wastage.
* Maintaining an organised system for the storage & ordering of household materials.
* **EDUCATIONAL QUALIFICATION**
* **Telangana University** Nizamabad 503322, March/April 2016, Tuemmm : 137073 Roll no:5020-13-235002
* **Board of Intermediate Education** Telangana March 2013 B grade Vidhya Bavan, Nampally, Hyderabad 500001
* **Board of Secondary Education Certificate** March 2011 B2 grade No: Pc/29/28076/544212/8 ZP High school vailpur, Nizamabad,Telangana – 503311

**PRofeSSiOnAl experience**

**Housekeeper**

Hotel Swagath time express Hotel Hyderabad, India Aug 2015 to present.

**Key Competencies**

* Communication skills
* team work
* attention to detail
* time management
* intergrity

**pASSPORT DETAILS**

Date of Birth : 17-06-1996

Place of Birth : Vailpoor

Date of Issue : 21-08-2014

Date of Expiry : 20-08-2024

Place of Issue : Hyderabad

Nationality : Indian

Gender : Male

Marital Status : Single