

**Allan**

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**OBJECTIVE:**

A dedicated professional with a deep knowledge in technical fields, benefited from the experience of working effectively in an Oil & Gas company and Real estate field, looking for a suitable position in an esteemed organization where my knowledge and experience can be utilized.

**EDUCATIONAL ATTAINMENT:**

College Degree: Hotel and Restaurant Management De La Salle University- Dasmariñas 1992-1996

**WORKING HISTORY:**

1. **SEAOIL PHILIPPINES INC., Philippines** 2006 to 2017

Work Position: Distribution Assistant/Foreman

* + Monitor and ensure the safe operation of all fuel movement
  + Supervises oil movement personnel and maintains over-all support on operation and reportorial requirements.
  + Supervises the activities of oil movement personnel.
  + Monitor activity in the area of responsibility and ensure the procedure is carried out according to company procedure.
  + Ensure the security and safety of stored oil products and its facilities.

1. **METROGATE ESTATE, Philippines** 2003 to 2006

Work Position: Landscape artist assistant

* Reads landscape plans.
* Carry out what the landscape plan needs to be done.

1. **SALES AND MOBILE TECHNICIAN SHOP (OWNER).** 1997 to 2002

Work Position: Cellphone Technician & Sales Clerk

* Repair of defective cellphone units

1. **Bench Corporation** 1996 to 1997

Work Position: Sales Clerk

* Responsible for having a thorough knowledge of each item present in the store and must try to sell it to as many people as possible.
* Ensuring the fact that enough pieces of each item are present in the store and there is no shortage.
* Satisfied the customer with regards to the services and looks forward to coming back again.

1. **Jollibee Fastfood Restaurant** 1993 1995

Work Position: Service crew (working student)

1. **Taal Vista Hotel – Tagaytay City** 1991 to 1992

* Assisting hotel guest to their room / suites.
* Keeping the room in order

**Seminars Attended:**

* Cebu Pacific Flight Steward Training Seminar
* Fire Brigade Training ( Subic Bay Metropolitan Authority)

**Other Skills**

Computer literate (MS Word, Excel, )

Cooking

Driving

Knowledge in plumbing and electrical

Landscapin