# Sahal

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# CAREER SUMMARY

A Business Management degree graduate and a Social Media Marketing diploma holder with previous experience in Sales/Customer Service and also managing, creating content and marketing social media account for private business.

# EDUCATIONAL QUALIFICATION

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| --- | --- | --- |
| **COURSE** | **COLLEGE/INSTITUTION** | **YEAR OF PASSING** |
| SOCIAL MEDIA MARKETING DIPLOMA | SHAW ACADEMY | 2016 |
| BBM DEGREE | ST. ALOYSIUS COLLEGE, MANGALORE | 2016 |
| PUC/12th | SREE GOKULAM PUBLIC SCHOOL, VADAKARA | 2012 |

# WORK EXPERIENCE

* **Company** - Monarch International, India

**Period** - 10th June 2016 - 10th February 2017

**Role** – ‘Sales Executive’

**RESPONSIBILITIES:**

* To research about different sales options and analyzing them.
* To sell the company products/services by creating contacts and further making relationships with the prospects.
* To provide proper information, guidance, and support to the clients/customers hence enhancing the relationships.
* To recommend solutions to any problems faced by the clients.
* To team up with co-workers to ensure proper client/customer service.

# SKILLS & QUALITIES

* 8 months of experience in Sales and Customer Service.
* Ability to manage, create content and market social media accounts on various social media platforms.
* An efficient natural communicator with excellent interpersonal skills.
* An excellent team player and good coordinator.
* Self-motivated, hardworking and a quick learner.
* MS office, social media, software/tools installation, Internet and e-mail.

# INTERESTS

Fashion, social media, photography, travel and performing arts.

# EXTRACURRICULAR ACTIVITIES / ACHIEVEMENTS

* Among Top 10 singers –‘Musical Evening’ at St. Aloysius College.
* Participation in various Inter-College Fests and Cultural Events.
* CBSE Kerala State Level Winner – Mime Act.
* CBSE Kerala State Level Winner – Oppana Dance.

I hereby declare that the above furnished information is correct to best of my knowledge and belief.